

BOARD OF FIRE COMMISSIONERS  
DeWITT FIRE DISTRICT  
DeWITT, NEW YORK

November 24, 2020

**Call to Order:** The meeting was called to order by Mr. Bronstein at 6:28PM.

**Pledge:** Commissioner Karoglanian

**Minutes:** A motion was made by Mr. Vander Molen and seconded by Mr. Schultz to approve the minutes of the November 10<sup>th</sup> Regular Meeting. All Commissioners present voting in the affirmative. Motion approved.

**Reports of Officer's:** Chief Green reported that he had a productive meeting with the Town Fire Chiefs and Ms. Doctor, a Town Board Member. Also, he is looking into the Fire District becoming a testing site.

**Treasurer's Report:** No report.

**Vouchers:** Ms. Fusco presented the Abstract of Claims Report. (Addendum "A"). Motion made by Mr. Vander Molen, seconded by Mr. Karoglanian, to approve the General Fund Pre-paid transfer and ACH's amounting in total to \$164,522.10. Also, pending checks (33112 – 33125) and ACH's amounting in total to \$39,386.72. All Commissioners present voting in the affirmative. Motion approved.

**Bank Reconciliation:** None.

**Correspondence:**

- None

**Response Statistics:**

	DATE	GENERAL	E.M.S.	TOTAL
Year-To-Date Response Stats:	10/31/2020	728	955	1683
	10/31/2019	593	1009	1602

**Training Requests:** None

**COMMITTEE REPORTS:**

**Apparatus and Equipment:** The Chief is awaiting payment from the purchasing organization for E-1. Wrapping up proposals from three vendors for E-8. One of the options is to replace the body of E-8 from another truck.

**Buildings and Grounds:** Commissioner Karoglanian stated that he spoke with Lan-Co. They would have a date for work to be performed to him by 11/30/2020.

**Finance:** No report

**Long-Range Planning:** No report.

**Personnel/Staffing:** Commissioner Vander Molen reported he, the Chief and Commissioner Karoglanian attended contract negotiations today.

**Legal:** No report.

## **OLD BUSINESS:**

**COVID-19:** The Chief shared the fire station and some of the district are now categorized as an orange zone as defined by Governor Cuomo. The remainder of the District is categorized as yellow. He is updating the District's policies and procedures related to COVID-19.

## **NEW BUSINESS:**

**COVID-19 PPE:** The Chief presented a proposal to purchase COVID-19 related PPE from Fastenal (N95 masks, gloves, hand sanitizer & sanitizing wipes) for a total cost of \$3,407.74. This allows the District to maintain a six-month stock of PPE to avoid future supply shortages. A motion was made by Mr. Vander Molen, seconded by Mr. Schultz to authorize the purchase. All Commissioners present voted in the affirmative. Motion approved.

## **Executive Session:**

A motion was made by Mr. Vander Molen, seconded by Mr. Schultz to go into Executive Session to discuss a personnel matter. All Commissioners present voted in the affirmative. Motion approved at 6:45PM.

A motion was made by Mr. Vander Molen, seconded by Mr. Schultz to return to the General Session. All Commissioners present voted in the affirmative. Motion approved at 8:38PM.

## **Chief's Compensation:**

A motion was made by Ms. Scicchitano and seconded by Mr. Karoglanian to extend \$3,500 to Chief Green as additional compensation for 2020. All Commissioners present voting in the affirmative. Motion approved.

## **Election Hours and Inspectors:**

A motion was made by Ms. Scicchitano, seconded by Mr. Karoglanian to set the hours of the December 8, 2020 Annual Commissioner Election from 4:00PM to 9:00PM and to employ Mr. John Glisson as Election Chairman and Inspector and Mr. Geoff Ristau as Election Inspector and ballot clerk and to compensate them in the amount of \$50.00 each. All Commissioners present voting in the affirmative. Motion approved.

**Adjournment:**

There being no further business, the motion to adjourn was made by Ms. Scicchitano, seconded by Mr. Karoglanian. All Commissioners present voted in the affirmative. Meeting adjourned at 8:40PM.

**MEETING ATTENDANCE:**

Commissioners: Bronstein (Chair), Karoglanian, Scicchitano, Schultz and Vander Molen. Treasurer Fusco, Chief Green, DFD President Steinberg, and FF Boyle.

Kerrie Fusco  
Acting Secretary  
November 24, 2020