

BOARD OF FIRE COMMISSIONERS  
DeWITT FIRE DISTRICT  
DeWITT, NEW YORK

February 25, 2020

**Call to Order:** The meeting was called to order by Mr. Bronstein at 6:03PM.

**Pledge:** Led by FF Dupree.

**Minutes:** A motion was made by Mr. Vander Molen and seconded by Mr. Karoglanian to approve the minutes of the February 11<sup>th</sup> Regular Meeting. All Commissioners present voting in the affirmative (Commissioner Scicchitano abstained). Motion approved.

**Reports of Officer's:** Chief Green reported that he met with DFD President and Treasurer regarding fundraising goals and the 2% income. They are working on a better way of reporting to reflect expense types. He also reported that he met with PFA leadership and the Deputy Chief regarding the 24-hour shift trial. They believe that the 6-month trial period is not long enough as it does not capture vacation schedules. They would like to extend the trial to the end of the 3<sup>rd</sup> quarter. No issues extending. Ongoing conversations regarding training facility.

**Treasurer's Report:** Ms. Fusco reported that the January 2020 YTD Financials and the Annual Update Document were sent prior to the meeting.

**Vouchers:** Ms. Fusco presented the Abstract of Claims Report. (Addendum "A"). Motion made by Mr. Vander Molen, seconded by Mr. Karoglanian, to approve the General Fund Pre-paid transfer and ACH's amounting in total to \$63,016.87. Also, pending checks (32737-32760) and ACH's amounting in total to \$56,920.98. All Commissioners present voting in the affirmative. Motion approved.

**Correspondence:**

- Onondaga County Fire Coalition, Re: Building Use

**Response Statistics:**

Year-To-Date Response Stats:	DATE	GENERAL	E.M.S.	TOTAL
	01/31/2020	49	108	157
	01/31/2019	66	83	149

**Training Requests:**

<u>NAME</u>	<u>EVENT</u>	<u>LOCATION</u>	<u>COMP</u>	<u>AMT</u>	<u>BOARD</u>
Pienkowski	Command Officer Boot Camp	Pensacola, FL	\$0	\$2760	CS/KK
All	PALS	DeWitt FD	\$1600	\$500	KK/CS

## **COMMITTEE REPORTS:**

**Apparatus and Equipment:** Chief Green reported that he met with Syracuse City Fire to review repairs for E-8. The frame rails are of concern. Photos & information are being compiled to determine how to proceed with repair. Will also consult with frame shop in Fulton. Going forward the District is looking at ways to better preserve apparatus. Considering using a crown solution annually that can cost around \$800. Mr. Bronstein asked the Chief to look into other FF's being trained in spraying down the vehicles during FF Boyle's 5-day gap.

**Buildings and Grounds:** Chief Green reported that Mr. Ristau has completed work in the day room and is now working on his office. He has been doing a great job. Will start him on spring projects once the weather turns.

**Finance:** Ms. Fusco reported that a Certificate of Deposit with Solvay Bank will be opened with the following interest rates and terms.

- General Fund Savings, 1.10% for 6 months

**Long-Range Planning:** No report.

**Personnel/Staffing:** Mr. Vander Molen reported that he and Chief Green interviewed two candidates on 2/21/2020 for Part-time Firefighter positions. No recommendations currently. Chief Green reported that the recruits are on week 4 of the academy and are doing well.

**Legal:** No report.

## **OLD BUSINESS:**

### **Sale of Engine 1:**

Chief Green reported no change on the status of E-1.

## **NEW BUSINESS:**

### **Building Use:**

A motion was made by Mr. Vander Molen, seconded by Mr. Karoglanian, to approve a building use request from the Onondaga County Fire Coalition to use the large meeting room on April 22, 2020 from 6:30PM to 8PM, with no deposit required. All Commissioners present voted in the affirmative. Motion approved.

### **Solvay Bank CD:**

A motion was made by Mr. Vander Molen, seconded by Ms. Scicchitano, to approve opening a 6-month CD with Solvay Bank in the amount of \$1,500,000 at an interest rate of 1.10%. All Commissioners present voted in the affirmative. Motion approved.

### **Annual Update Document:**

Ms. Fusco presented the Annual Update Document (AUD) that is required by the NYS Comptroller's Office. This document contains all the financial data as it relates to the operations of the district. A motion was made by Mr. Vander Molen and seconded by Mr. Karoglanian to accept the document and authorize the filing. All Commissioners present voting affirmative. Motion approved.

**Other New Business:**

Chief Green stated that he is reviewing policies that were put in place in previous years that need to be updated (ex. Community Service). He requested that the Board review these policies as well and formally accept them. No action required.

**Adjournment:**

There being no further business, the motion to adjourn was made by Mr. Vander Molen and seconded by Mr. Karoglanian. All Commissioners present voted in the affirmative. Meeting adjourned at 6:38PM.

**MEETING ATTENDANCE:**

Commissioners: Bronstein (Chair), Karoglanian, Scicchitano, and Vander Molen.  
Treasurer Fusco (Secretary), Chief Green, FF Natoli, FF Dupree, FF Steinberg

Kerrie A Fusco  
Treasurer (Secretary)  
February 25, 2020