

BOARD OF FIRE COMMISSIONERS
DeWITT FIRE DISTRICT
DeWITT, NEW YORK

September 24, 2019

Call to Order: The meeting was called to order by Mr. Bronstein at 6:00PM.

Pledge: Led by Ms. Scicchitano

Minutes: A motion was made by Ms. Scicchitano and seconded by Mr. Karoglanian to approve the minutes of the September 10th meeting. All Commissioners present voting in the affirmative. Motion approved.

Reports of Officer's: Chief Green reminded everyone that the annual clam bake will be held on October 12th at the Spinning Wheel and the annual fire prevention open house will be held on October 6th.

Treasurer's Report: No report

Vouchers: Ms. Fusco presented the Abstract of Claims Report. (Addendum "A"). Motion made by Mr. Karoglanian, seconded by Ms. Scicchitano, to approve the General Fund Pre-paid transfer and ACH's amounting in total to \$64,323.19. Also, pending checks (32482-32500) and ACH's amounting in total to \$52,239.43. All Commissioners present voting in the affirmative. Motion approved.

Correspondence:

- Winterton Estates, Re: Building Use

Response Statistics:

Year-To-Date Response Stats:	DATE	GENERAL	E.M.S.	TOTAL
	08/31/2019	682	559	1241
	08/31/2018	558	700	1258

Training Requests:

NAME	EVENT	LOCATION	COMP	AMT.	BOARD
DuPree	Advanced Search	Clay	\$1000	\$275	CS/KK

COMMITTEE REPORTS:

Apparatus and Equipment: No report

Buildings and Grounds: No report

Finance: Ms. Fusco presented the preliminary 2020 budget. The proposed budget keeps the tax rate unchanged at \$2.718 per thousand of assessed value. There was a discussion regarding the tax rate including whether to increase it to use less of the appropriated fund balance. After the discussion, it was agreed that the tax rate will remain unchanged.

Long-Range Planning: No report

Personnel/Staffing: No report

Legal: No report.

OLD BUSINESS:

HVAC System Assessment:

Chief Green reported that representatives from C&S Engineers were in on September 24th to review building plans and other related documents. He asked them to focus on the apparatus floor radiant heat as with winter approaching, this is the most urgent repair.

NEW BUSINESS:

Building Use:

A motion was made by Ms. Scicchitano, seconded by Mr. Karoglanian, to approve a building use request from the Winterton Estates Association to use the large conference room on October 28, 2019 from 6:30PM-9:00PM, with no deposit required. All Commissioners present voted in the affirmative. Motion approved.

Audited Financials:

Mr. Schultz reported that the audited financial statements were sent out prior to the meeting and no deficiencies were noted. A motion was made by Mr. Karoglanian and seconded by Ms. Scicchitano to accept the audit report. All Commissioners present voting affirmative. Motion approved.

EZ-IO Needles and Equipment

Chief Green presented a purchase order for Tele Flex as a sole source provider of needles and equipment required under EMS protocol. A motion was made by Mr. Karoglanian and seconded by Ms. Scicchitano to authorize the purchase in the amount of \$1,750. All Commissioners present voting affirmative. Motion approved.

Part Time Caretaker:

Mr. Schultz reviewed that Part-time Caretaker Ristau was doing a great job and we could not get this type of work from a professional painter for \$15.00 per hour. Mr. Schultz made a motion to increase Mr. Ristau's compensation to \$20.00 per hour. The motion was seconded by Ms. Scicchitano All Commissioners present voting affirmative. Motion approved.

Smoke Machine

Chief Green presented a PO for LION for the purchase of a new smoke machine. This machine will be shared with the East Syracuse Fire Department, Minoa Fire Department and Fayetteville Fire Department with each department contributing 25% of the purchase price. A motion was made by Mr. Karoglanian and seconded by Ms. Scicchitano to purchase a SG400 Smoke Generator, smoke liquid, transport case and cleaning solution from LION at a cost of \$3,794 to be shared equally by the departments mentioned above. All Commissioners present voting affirmative. Motion approved.

Federal Grants

Chief Green reported that the DeWitt Fire District will be the recipient of two federal grants. One is through the Assistance to Firefighters Grant (AFG) Program and is for \$24,000. This grant will be used to replace the aging equipment used to fill self-contained breathing air cylinders. The second grant is through the Staffing for Adequate Fire and Emergency Response (SAFER) program. This grant in the amount of \$336,000 will be used to offset the cost of adding two additional firefighting positions.

Preliminary Budget

A motion was made by Mr. Karoglanian and seconded by Ms. Scicchitano to adopt the proposed 2020 budget and set the public hearing for October 15th. All Commissioners present voting in the affirmative. Motion approved.

Adjournment:

There being no further business, the motion to adjourn was made by Ms. Scicchitano and seconded by Mr. Karoglanian. All Commissioners present voted in the affirmative. Meeting adjourned at 6:45PM.

MEETING ATTENDANCE:

Commissioners: Bronstein (Chair), Karoglanian, Schultz (Secretary), and Scicchitano.
Treasurer Fusco, Chief Green, FF DuPree

Brian M Schultz
Secretary
September 24, 2019