

BOARD OF FIRE COMMISSIONERS
DeWITT FIRE DISTRICT
DeWITT, NEW YORK

April 9, 2019

Call to Order: The meeting was called to order by Mr. Schultz at 6:00PM.

Pledge: Led by FF DuPree.

Minutes: A motion was made by Mr. Karoglanian and seconded by Ms. Scicchitano to approve the minutes of the March 26th regular meeting. All Commissioners present voting in the affirmative. Motion approved.

Reports of Officer's: Chief Green reported that the labor management committee will be meeting on April 23rd. He further reported that he will be attending the Onondaga Community College Open House this coming weekend.

Treasurer's Report: No report.

Vouchers: Ms. Fusco presented the Abstract of Claims Report. (Addendum "A"). Motion made by Mr. Karoglanian, seconded by Ms. Scicchitano, to approve the General Fund Pre-paid transfer and ACH's amounting in total to \$55,062.37. Also, pending checks (32234-32257) and ACH's amounting in total to \$17,747.24. All Commissioners present voting in the affirmative. Motion approved.

Bank Reconciliation: Motion made by Mr. Karoglanian, seconded by Ms. Scicchitano, to approve the bank reconciliations for March 2019. All Commissioners present voting in the affirmative. Motion approved.

Correspondence:

- JDHS Faculty Association., Re: Building Use
- Central Region Fire District Assoc., Re: Monthly Meeting

Response Statistics:

	DATE	GENERAL	E.M.S.	TOTAL
Year-To-Date Response Stats:	03/31/2019	182	281	463
	03/31/2019	205	254	459

Training Requests:

NAME	EVENT	LOCATION	COMP	AMT.	BOARD
Flemming	Tactical Fireground	Fayetteville	\$600	\$0	CS/KK
Dixon	Tactical Fireground	Fayetteville	\$600	\$0	CS/KK
Conley	Interior Fire Attack	Syracuse	\$385	\$0	CS/KK

Union Grievance:

FF DuPree presented the BOFC with step three of the grievance process regarding a contractual dispute concerning vacation time. The BOFC listened to FF DuPree and will provide a written reply per the collective bargaining agreement.

COMMITTEE REPORTS:

Apparatus and Equipment: No report.

Buildings and Grounds: Mr. Karoglanian reported that he has met with the Chief and contractors to repair the catch basin on the west side of the west parking lot. They have also begun discussions regarding the repair of the Wellington Rd parking lot.

Finance: No report

Long-Range Planning: No report.

Personnel/Staffing: No report.

Legal: No report.

OLD BUSINESS: None

NEW BUSINESS:

Building Use: A motion was made by Ms. Scicchitano, seconded by Mr. Karoglanian, to approve a building use request from the Jamesville DeWitt Faculty Association to use the large conference room on May 7, 2019 from 4:00PM-9:00PM, with no deposit required. All Commissioners present voted in the affirmative. Motion approved.

Lieutenant Permanent Appointment: Chief Green asked that Lt. Michael O'Connor's appointment to Lieutenant be made permanent. A motion was made by Mr. Schultz and seconded by Ms. Scicchitano to authorize the secretary to file the necessary paperwork with Onondaga County Department of Personnel to make this appointment permanent. All Commissioners present voting affirmative. Motion approved.

Length of Service Award Plan (LOSAP) Adoption: Mr. Schultz reviewed with the BOFC that Lincoln Financial will be taking over the LOSAP plan currently administered by AXA. A motion was made by Mr. Karoglanian, seconded by Ms. Scicchitano to have the plan trustees enter into an agreement with Lincoln Financial and begin the transfer of assets. All Commissioners present voting affirmative. Motion approved.

2018 Length of Service Award Summary:

Mr. Schultz reviewed that the point compilation for 2018 was complete and that 6 Volunteer Firefighters earned the requisite minimum 50 points to be awarded \$700 into their LOSAP accounts. Mr. Karoglanian made a motion, seconded by Ms. Scicchitano to award \$700 each to Firefighters Conley, Isaacs, Speck, Steinberg, Vanvalkenburg and Vieau. All Commissioners present voting affirmative. Motion approved.

Ladder Replacement:

Chief Green presented a Purchase Order to replace two ladders damaged in a recent incident. This purchase was approved on an emergency basis from Onondaga County Contract pricing. A motion was made by Mr. Karoglanian, seconded by Ms. Scicchitano to purchase one (1) 16' Safety Roof Ladder for \$295.00 and one (1) 28' Duo Safety Extension Ladder for \$665.00. All Commissioners present voting affirmative. Motion approved.

**Mr. Bronstein entered the meeting

Deputy Chief:

Chief Green previously presented the BOFC with a plan to create a Career Deputy Chief position within the District. A discuss took place regarding the position duties, schedule, and whether it will be a bargaining unit position. This will be discussed further in upcoming meetings.

HVAC System:

Mr. Bronstein had asked for a historical report on HVAC System repair and maintenance costs. Ms. Fusco presented a 10-year history including preventative maintenance contracts totaling \$37,500, repairs and service calls totaling \$34,256 and the replacement of the HVAC Control System at a cost of \$19,362. It was noted that since the replacement of the control system in 2016, that repairs and service calls have diminished significantly.

Executive Session:

A motion was made by Ms. Scicchitano, seconded by Mr. Karoglanian to go into Executive Session to discuss a contractual grievance. All Commissioners present voted in the affirmative. Motion approved at 7:10PM.

A motion was made by Mr. Schultz, seconded by Mr. Karoglanian to return to the General Session. All Commissioners present voted in the affirmative. Motion approved at 7:37PM.

No business was conducted during the Executive Session.

Adjournment:

There being no further business, the motion to adjourn was made by Mr. Schultz and seconded by Mr. Karoglanian. All Commissioners present voted in the affirmative. Meeting adjourned at 7:37PM.

MEETING ATTENDANCE:

Commissioners: Bronstein, Karoglanian, Schultz (Chair/Secretary), and Scicchitano. Treasurer Fusco, Chief Green, Lt. O'Connor and FF DuPree

Brian M Schultz
Secretary
April 9, 2019