

BOARD OF FIRE COMMISSIONERS
DeWITT FIRE DISTRICT
DeWITT, NEW YORK

January 22, 2019

Call to Order: The meeting was called to order by Mr. Bronstein at 6:00PM.

Pledge: Led by Capt. Tompkins.

Minutes: A motion was made by Ms. Scicchitano and seconded by Mr. Schultz to approve the minutes of the Organizational Meeting and the January 8th regular meeting. All Commissioners present voting in the affirmative except Mr. Vander Molen who abstained. Motion approved.

Reports of Officer's: Chief Green reported that he met with the Chief of the Medina Fire Department to discuss operations of a combination department.

Treasurer's Report: No report.

Vouchers: Mr. Schultz presented the Abstract of Claims Report. (Addendum "A"). Motion made by Ms. Scicchitano, seconded by Mr. Vander Molen, to approve the General Fund Pre-paid transfer and ACH's amounting in total to \$70,700.99. Also, pending checks (32115-32140) and voided checks (32089-32114) due to printing error and ACH's amounting in total to \$39,204.53. All Commissioners present voting in the affirmative. Motion approved.

Correspondence:

- DeWitt Rotary Pancake Committee, Re: Building Use
- Arch Insurance

Response Statistics:

Year-To-Date Response Stats:	DATE	GENERAL	E.M.S.	TOTAL
	12/31/2018	820	1059	1879
	12/31/2017	704	1131	1835

Training Requests:

<u>NAME</u>	<u>EVENT</u>	<u>LOCATION</u>	<u>COMP</u>	<u>AMT</u>	<u>BOARD</u>
Voce	Rescue Task Force	Oriskany	\$1100	\$0	CS/PVM
Boyle	Rescue Task Force	Oriskany	\$1100	\$0	CS/PVM
Pienkowski	Ice Water Rescue	DeWitt	\$1000	\$0	PVM/CS
Dixon	Ice Water Rescue	DeWitt	\$850	\$0	PVM/CS
Flemming	Ice Water Rescue	DeWitt	\$850	\$0	PVM/CS
O'Connor	Ice Water Rescue	DeWitt	\$600	\$0	PVM/CS
Burns	Ice Water Rescue	DeWitt	\$1000	\$0	PVM/CS
Peet	Ice Water Rescue	DeWitt	\$1000	\$0	PVM/CS
Dupree	Ice Water Rescue	DeWitt	\$1125	\$0	PVM/CS

COMMITTEE REPORTS:

Apparatus and Equipment: No report.

Buildings and Grounds: No report.

Finance: Mr. Schultz reported that the District received a check from Arch Insurance in the amount of \$5,756.29. This check represents a refund of premiums paid in past years and is part of a settlement between NY State and Arch Insurance.

Long-Range Planning: No report.

Personnel/Staffing: No report.

Legal: No report.

OLD BUSINESS:

New Floor Machine

Chief Green re-introduced the quote for a new floor machine. At the last meeting, he presented quotes for a new machine that were all in excess of \$7,500. He was asked to get quotes on a smaller machine. He did obtain a quote for a smaller machine but was cautioned by the distributor that the smaller machine lacked the appropriate drum to clean the type of luxury vinyl tile that was installed. After a discussion, the purchase of a new machine was tabled.

Records Management Policy:

Chief Green presented a Records Management Policy. A motion was made by Mr. Vander Molen and seconded by Ms. Scicchitano to adopt the policy. All Commissioners present voting affirmative. Motion approved.

NEW BUSINESS:

Building Use:

A motion was made by Ms. Scicchitano, seconded by Mr. Vander Molen, to approve a building use request from the DeWitt Rotary Pancake Day Committee to use the large conference room on January 26, February 16, March 23, and April 27 from 9:00AM-10:30AM, with no deposit required. All Commissioners present voted in the affirmative. Motion approved.

EMS Tablets:

Chief Green presented several quotes to purchase two (2) new Surface Pro tablets with protective cases and two-year protection plans. Quotes were received from New Egg Business for \$1,976.14, Best Buy for \$2,137.96 and Amazon.com for \$1,994.52. A motion was made by Mr. Vander Molen and seconded by Ms. Scicchitano to place the order with New Egg Business at a cost not to exceed \$1,976.14. All Commissioners present voting affirmative. Motion approved.

Video Laryngoscope:

Chief Green presented three quotes for two (2) new video laryngoscopes. This is to replace the two current video laryngoscopes that are no longer serviceable and beyond their useful life. Quotes were obtained from Physio Control for \$5,779.40, Verithon for \$7,696 and Bell Medical for \$39,900. A motion was made by Mr. Vander Molen and seconded by Ms. Scicchitano to approve the purchase of two (2) new video laryngoscopes from Physio Control for an amount not to exceed \$5,779.40. All Commissioners present voting affirmative. Motion approved.

Wi-Fi Hotspots:

Chief Green presented a quote from Physio Control to purchase two new Wi-Fi gateways to support the new EMS Tablets. A motion was made by Mr. Vander Molen and seconded by Ms. Scicchitano to approve the purchase. All Commissioners present voting affirmative. Motion approved.

Smoking Policy:

Chief Green presented a new District Smoking Policy to be reviewed. After a discussion, a motion was made by Mr. Vander Molen and seconded by Ms. Scicchitano to adopt the new policy. All Commissioners present voting affirmative. Motion approved.

Introduction:

Capt. Tompkins welcomed new FF Voce to the meeting to introduce himself to the Commissioners. The Board welcomed him to the district.

Deputy Chief:

Chief Green asked the Board to begin to formulate their vision for a possible Deputy Chief position in the District.

Adjournment:

There being no further business, the motion to adjourn was made by Ms. Scicchitano and seconded by Mr. Vander Molen. All Commissioners present voted in the affirmative. Meeting adjourned at 7:15PM.

MEETING ATTENDANCE:

Commissioners: Bronstein (Chair), Schultz (Secretary), Scicchitano and Vander Molen. Chief Green and Capt. Tompkins

Brian M Schultz
Secretary
January 22, 2019