

BOARD OF FIRE COMMISSIONERS
DeWITT FIRE DISTRICT
DeWITT, NEW YORK

November 12, 2019

Call to Order: The meeting was called to order by Mr. Bronstein at 6:00PM.

Pledge: Led by Ms. Fusco.

Minutes: A motion was made by Mr. Vander Molen and seconded by Ms. Scicchitano to approve the minutes of the October 22nd meeting. All Commissioners present voting in the affirmative. Motion approved.

Reports of Officer's: Chief Green reported that he is continuing his review and update of the long-range capital plan. A draft copy will go out to the BOFC prior to the next meeting. He further reported that the District received a letter of appreciation from the Department of Defense for our support of FF Natoli while he was actively deployed with the US Military.

Treasurer's Report: Ms. Fusco reported that the YTD Financials were sent out prior to the meeting.

Vouchers: Ms. Fusco presented the Abstract of Claims Report. (Addendum "A"). Motion made by Mr. Karoglanian, seconded by Ms. Scicchitano, to approve the General Fund Pre-paid transfer, ACH's and check (32548) amounting in total to \$71,531.79. Also, pending checks (32549-32586) and ACH's amounting in total to \$38,602.77. All Commissioners present voting in the affirmative. Motion approved.

Correspondence:

- DeWitt Fire Department Inc., Re: Building Use
- US Coast Guard Auxiliary, Re: Building Use

Response Statistics:

Year-To-Date Response Stats:	DATE	GENERAL	E.M.S.	TOTAL
	10/31/2019	593	1009	1602
	10/31/2018	685	876	1561

Training Requests:

NAME	EVENT	LOCATION	COMP	AMT.	BOARD
Flemming	Emergency Escape Systems	Cortland	\$575	\$50	PVM/KK
Karasek	Principles of Instruction	Liverpool	\$0	\$250	PVM/CS

COMMITTEE REPORTS:

Apparatus and Equipment: No report

Buildings and Grounds: Chief Green reported that he is working on a temporary heat solution for the apparatus bay until the radiant floor heating system can be repaired.

Finance: No report.

Long-Range Planning: No report

Personnel/Staffing: Chief Green reported that the canvas process is underway to fill the 2 positions covered by the SAFER Grant.

Legal: No report.

OLD BUSINESS:

Sale of Engine 1:

Chief Green reported that an additional broker, Brindlee Mountain, has been retained to sell Engine 1 on a non-exclusive basis.

Radiant Floor Heat:

Chief Green presented 3 proposals to repair the radiant floor heat in the apparatus bay. Modular Mechanical proposed an ASPN-205 boiler with all materials and labor for \$25,750, Falso proposed a NTH-210 Boiler with all materials and labor for \$12,256 and Cooney proposed a KH199N boiler with all materials and labor for \$20,052. After a discussion, a motion was made by Ms. Scicchitano and seconded by Mr. Vander Molen to review award the bid to Falso with the approval of C&S Engineers of the unit proposed. All Commissioners present voting affirmative. Motion approved.

NEW BUSINESS:

Building Use:

A motion was made by Mr. Vander Molen, seconded by Ms. Scicchitano, to approve a building use request from the DeWitt Fire Department Inc., to use the station on December 15th for the annual holiday party from 4PM to 8PM, with no deposit required. All Commissioners present voted in the affirmative. Motion approved.

A motion was made by Mr. Vander Molen, seconded by Mr. Karoglanian, to approve a building use request from the US Coast Guard Auxiliary, to use the large conference room on January 13th, February 3rd, March 2nd, April 6th, and May 4th from 6:30PM to 8:30 PM, with no deposit required. All Commissioners present voted in the affirmative. Motion approved.

Inspection Meeting:

Mr. Bronstein called for the Inspection Meeting to be held on December 17th. A motion was made by Mr. Karoglanian and seconded by Ms. Scicchitano to hold the meeting on December 17th at 6:30 PM. Mr. Schultz was asked to secure a location and distribute invitations. All Commissioners present voting affirmative. Motion approved.

Natoli Vacation Request

Chief Green presented a request from FF Natoli to carry forward 28 hours of unused vacation time from 2019 into the first quarter of 2020. A motion was made by Mr. Vander Molen, seconded by Ms. Scicchitano to allow the time to be moved to the first quarter of 2020. All Commissioners present voting affirmative. Motion approved.

EMS PPE

Chief Green presented a proposal to purchase 7 sets of EMS PPE from Lewis Uniform under state contract in the amount of \$9,598 dollars. A motion was made by Mr. Vander Molen and seconded by Mr. Karoglanian to authorize the purchase. All Commissioners present voting affirmative. Motion approved.

Election Hours and Inspectors:

A motion was made by Mr. Karoglanian, seconded by Ms. Scicchitano to set the hours of the December 10, 2019 Annual Commissioner Election from 4:00PM to 9:00PM and to employ Mr. John Glisson as Election Chairman and Inspector and Mr. Garratt Savage as Election Inspector and ballot clerk and to compensate them in the amount of \$50.00 each. All Commissioners present voting in the affirmative. Motion approved.

Executive Session:

A motion was made by Mr. Bronstein, seconded by Mr. Vander Molen to go into Executive Session to discuss a personnel matter. All Commissioners present voted in the affirmative. Motion approved at 6:33PM.

A motion was made by Mr. Vander Molen, seconded by Ms. Scicchitano to return to the General Session. All Commissioners present voted in the affirmative. Motion approved at 6:58PM.

No business was conducted during the Executive Session.

Adjournment:

There being no further business, the motion to adjourn was made by Ms. Scicchitano and seconded by Mr. Vander Molen. All Commissioners present voted in the affirmative. Meeting adjourned at 6:58PM.

MEETING ATTENDANCE:

Commissioners: Bronstein (Chair), Karoglanian, Schultz (Secretary), Scicchitano and Vander Molen. Treasurer Fusco, Chief Green

Brian M Schultz

Secretary

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