

BOARD OF FIRE COMMISSIONERS
DeWITT FIRE DISTRICT
DeWITT, NEW YORK

September 10, 2019

Call to Order: The meeting was called to order by Mr. Bronstein at 6:00PM.

Pledge: Led by Ms. Fusco

Minutes: A motion was made by Mr. Karoglanian and seconded by Ms. Scicchitano to approve the minutes of the August 27th meeting. All Commissioners present voting in the affirmative. Motion approved.

Reports of Officer's: Chief Green reported that the annual Fire Prevention Week Open House will be held on October 6th. He further reported that Engine 14 is in service and that the promotions approved at the last BOFC meeting have been posted. Chief Green also reported that he was notified that the DeWitt Fire District was awarded a \$26,000 Assistance to Firefighters Grant that will be used to offset part of the cost to replace the aging SCBA refill station. He is also exploring a joint purchase of a new smoke machine with the East Syracuse, Fayetteville and Kirkville Fire Departments.

Treasurer's Report: No report

Vouchers: Ms. Fusco presented the Abstract of Claims Report. (Addendum "A"). Motion made by Ms. Scicchitano, seconded by Mr. Karoglanian, to approve the General Fund Pre-paid transfer and ACH's amounting in total to \$73,528.94. Also, pending checks (32463-32481) and ACH's amounting in total to \$16,256.92. All Commissioners present voting in the affirmative. Motion approved.

Bank Reconciliation: Motion made by Mr. Karoglanian, seconded by Ms. Scicchitano, to approve the bank reconciliations for July 2019. All Commissioners present voting in the affirmative. Motion approved.

Correspondence:

- Red Knight's Int'l Motorcycle Club., Re: Building Use

Response Statistics:

	DATE	GENERAL	E.M.S.	TOTAL
Year-To-Date Response Stats:	7/31/2019	518	559	1077
	7/31/2018	482	600	1082

*Mr. Vander Molen entered the meeting

Training Requests:

<u>NAME</u>	<u>EVENT</u>	<u>LOCATION</u>	<u>COMP</u>	<u>AMT.</u>	<u>BOARD</u>
Peet	Fire Officer I	Montour Falls	\$0	\$2400	KK/PVM

COMMITTEE REPORTS:

Apparatus and Equipment: No report

Buildings and Grounds: No report

Finance: Mr. Schultz reported that he previously sent out the budget timeline and work has begun on the 2020 budget.

Long-Range Planning: No report

Personnel/Staffing: No report

Legal: No report.

OLD BUSINESS:

MCT Purchase:

Chief Green presented three proposals for the purchase of a new portable computer for Engine 14. After a review of the proposals, a motion was made by Mr. Vander Molen and seconded by Ms. Scicchitano to purchase the RH M1 Windows computer including docking station, antenna and extended warranty (total of 5 years) for a total of \$5,182. All Commissioners present voting affirmative. Motion approved.

NEW BUSINESS:

Building Use:

A motion was made by Mr. Vander Molen, seconded by Ms. Scicchitano, to approve a building use request from the Pointe East Homeowners Association to use the small conference room on September 26, October 22, and November 21, 2019 from 8:30AM-10:00AM, with no deposit required. All Commissioners present voted in the affirmative. Motion approved.

Overhead Door:

Chief Green reported that he authorized an emergency repair of the overhead door that services the Engine 8 bay. The automatic door opener ceased working. Overhead Door Company was called to replace the opener and control unit. A motion was made by MR. Vander Molen and seconded by Mr. Karoglanian to approve the repair at a cost of \$2,266. All Commissioners present voting affirmative. Motion approved.

Philip Resch Dedication:

DeWitt Fire Department Inc. President David Steinberg presented to the Board of Fire Commissioners that the Department would like to honor Mr. Resch who passed away in May of 2019 after serving the Department for 69 years. A motion was made by Mr. Vander Molen and seconded by Mr. Karoglanian to dedicate the small meeting room in Mr. Resch's name. Additionally, the Fire Department Inc. will purchase a stand alone bookcase to be placed at the firehouse. All Commissioners present voting affirmative. Motion approved.

Part Time Caretaker:

Chief Green asked that a part time caretaker be hired to do painting and repairs. A motion was made by Ms. Scicchitano and seconded by Mr. Vander Molen to hire Geoffrey Ristau at a rate of \$15.00 per hour. All Commissioners present voting affirmative. Motion approved.

Executive Session:

A motion was made by Ms. Scicchitano, seconded by Mr. Karoglanian to go into Executive Session to discuss a personnel matter. All Commissioners present voted in the affirmative. Motion approved at 6:45PM.

A motion was made by Ms. Scicchitano, seconded by Mr. Karoglanian to return to the General Session. All Commissioners present voted in the affirmative. Motion approved at 6:56PM.

No business was conducted during the Executive Session.

Adjournment:

There being no further business, the motion to adjourn was made by Ms. Scicchitano and seconded by Mr. Karoglanian. All Commissioners present voted in the affirmative. Meeting adjourned at 6:56PM.

MEETING ATTENDANCE:

Commissioners: Bronstein (Chair), Karoglanian, Schultz (Secretary), Scicchitano, and Vander Molen. Treasurer Fusco, Chief Green, Lt. Pienkowski, DFD Inc President Steinberg

Brian M Schultz

Secretary

September 10, 2019