

BOARD OF FIRE COMMISSIONERS
DeWITT FIRE DISTRICT
DeWITT, NEW YORK

April 23, 2019

Call to Order: The meeting was called to order by Mr. Bronstein at 6:00PM.

Pledge: Led by Ms. Fusco.

Minutes: A motion was made by Mr. Schultz and seconded by Ms. Scicchitano to approve the minutes of the April 9th regular meeting. All Commissioners present voting in the affirmative with one abstention. Motion approved.

Reports of Officer's: Chief Green reported that the annual Recruit NY Open House will be held on Saturday April 27th. He also gave an update on the training tower project including working with the Town of DeWitt and Manlius on a Land Development Corporation agreement.

Treasurer's Report: No report.

Vouchers: Ms. Fusco presented the Abstract of Claims Report. (Addendum "A"). Motion made by Mr. Vander Molen, seconded by Mr. Karoglanian, to approve the General Fund Pre-paid transfer and ACH's amounting in total to \$60,481.64. Also, pending checks (32258-32275) and ACH's amounting in total to \$44,381.66. All Commissioners present voting in the affirmative. Motion approved.

Correspondence:

- Pointe East Homeowners Assoc., Re: Building Use

Response Statistics:

	DATE	GENERAL	E.M.S.	TOTAL
Year-To-Date Response Stats:	03/31/2019	182	281	463
	03/31/2018	205	254	459

Training Requests:

<u>NAME</u>	<u>EVENT</u>	<u>LOCATION</u>	<u>COMP</u>	<u>AMT.</u>	<u>BOARD</u>
Green	NYS AFC	Syracuse	\$0	\$0	CS/KK
Green	Career Fire Chiefs	Albany	\$0	\$340	CS/PVM
Green	Intelligence Liaison	Lake Placid	\$0	\$0	PVM/CS
Pienkowski	NYS AFC	Syracuse	\$0	\$165	PVM/CS

COMMITTEE REPORTS:

Apparatus and Equipment: Chief Green reported that the new pumper is under construction and is proceeding ahead of schedule. He will be working with members of the apparatus committee to schedule an on-site visit in the coming weeks.

Buildings and Grounds: Mr. Karoglanian reported that he has met with the Chief and contractors to repair the catch basin on the west side of the west parking lot. Mr. Karoglanian presented a quote from Lan-Co under Onondaga County Contract for all the necessary repairs. He will obtain two more quotes.

Finance: Mr. Schultz reported that the District was notified that because our experience modification rating for workers comp has risen above 1.20 and we have an annual payroll in excess of \$800,000, we are obligated to undergo a Safety and Loss Prevention Consultation and Evaluation. We will need to hire an examiner to perform this evaluation. The examiner must be hired within 30 days and the evaluation completed within 75 days of the notice. Mr. Schultz will be working with the Chief to gather the necessary documentation for the examiner and will keep the BOFC updated on the progress.

Long-Range Planning: Ms. Scicchitano has requested that the BOFC schedule a special work session to discuss several items regarding long range planning including a Deputy Chief position, long range staffing, generators, HVAC and other topics. After a discussion, the work session meeting was scheduled for May 9, 2019 at 5:00PM. Mr. Schultz was asked to make the necessary notifications.

Personnel/Staffing: Mr. Vander Molen reported that there was a Labor Management meeting prior to this meeting and he will be sending an amended Drug and Alcohol Policy for all to review. Also discussed were shift schedules and sick time use.

Legal: No report.

OLD BUSINESS: None

NEW BUSINESS:

Building Use:

A motion was made by Ms. Scicchitano, seconded by Mr. Karoglanian, to approve a building use request from the Pointe East Homeowners Association to use the small conference room on May 15, 2019 from 8:30AM-10:00AM, with no deposit required. All Commissioners present voted in the affirmative. Motion approved.

Hose Replacement: Chief Green reported to the BOFC that a fair amount of our 2” handline hose has become unusable, further the remaining is not of sufficient amount and requires mis-matching of hose types and diameters to negatively impact proper fire flow. Following flow testing, over a year of training and evaluations, some trial and error we have made some operational determinations regarding handline deployment and extended hose lay operations. Chief Green further reported that we have determined that the specific model of Mercedes hose that we need to accomplish the maneuverability and flow. He then presented a purchase order for twenty-one (21) 75’ lengths of Mercedes Kracken EXO 1.75” diameter hose at a cost of \$5,376.00 and four (4) 50’ lengths of Mercedes Kracken EXO 1.75” diameter hose at a cost of \$740.00 for a total purchase of \$6,116.00. A motion was made by Mr. Vander Molen, seconded by Ms. Scicchitano to proceed with the purchase. All Commissioners present voting affirmative. Motion approved.

Single Gas Meters:

Chief Green reported that he and the department officers have been researching and trialing different single-gas meters. He stated that we require the need to do atmospheric monitoring including Hydrogen Cyanide post-fire and monitor for CO during operations and routine as EMS alarms. Our two four-gas meters are in service for other gasses (CO, O2, H2S and LEL). They looked into replacing the 4-gas with 5-gas to include HCN however when the cost of required calibration equipment (currently shared with Fayetteville) is considered, that is not cost effective or practical. He presented a PO for the purchase of six (6) Scott Protégé 2M CO meters at a cost of \$159.00 each (total \$954.00) and two (2) Scott Protégé 5G HCN meters at a cost of \$370.00 each (\$740.00 total). A motion was made by Mr. Vander Molen and seconded by Mr. Karoglanian to authorize the purchase of the eight meters at a total cost of \$1,694.00. All Commissioners present voting affirmative. Motion approved.

Child Protective Seat Program:

Chief Green reported that we still get numerous calls each week from people inquiring about car seat installation. He went on to review the success we had with the program years ago when we had one trained technician on each shift. The cost of this program will involve original training (32-hour course) which provides a two-year certification and six hours of technical continuing education units (CEUs) during your current two-year certification cycle. Recertification requires a \$55 fee, participation in a community education event, demonstration/verification of skills. He went on to state that he believes that the benefit of this program to the community far out-weighs the costs. We are an all-hazards emergency service agency with very few exceptions. He noted that there is upcoming training in Cortland (June 25-28) and proposed certifying two technicians initially and an additional two in 2020 pending evaluation of the program and further needs. A motion was made by Ms. Scicchitano and seconded by Mr. Vander Molen to authorize the training of two technicians. All Commissioners present voting affirmative. Motion approved.

Wellington Rd. Parking Lot:

Mr. Karoglanian presented a quote from Lan-Co to repair the Wellington Rd. Parking Lot including milling the entire surface and replacing with new Type 3 Binder and Type 7 Top Coat at a cost of \$25,531.00. The BOFC agreed that this repair is needed and necessary from a safety standpoint. Mr. Karoglanian will obtain two other quotes for comparison and consideration. A motion was made by Mr. Vander Molen and seconded by Ms. Scicchitano to move forward with the repair and hire the lowest responsible responsive bidder pending the outcome of the other 2 quotes. All Commissioners present voting affirmative. Motion approved.

Adjournment:

There being no further business, the motion to adjourn was made by Ms. Scicchitano and seconded by Mr. Karoglanian. All Commissioners present voted in the affirmative. Meeting adjourned at 7:10PM.

MEETING ATTENDANCE:

Commissioners: Bronstein (Chair), Karoglanian, Schultz (Secretary), Scicchitano and Vander Molen. Treasurer Fusco, Chief Green, Lt. Pienkowski

Brian M Schultz
Secretary
April 23, 2019