

BOARD OF FIRE COMMISSIONERS  
DeWITT FIRE DISTRICT  
DeWITT, NEW YORK

September 25, 2018

**Call to Order:** The meeting was called to order by Mr. Bronstein at 6:00PM.

**Pledge:** Led by Mr. Resch

**Minutes:** A motion was made by Mr. Karoglanian and seconded by Mr. Vander Molen to approve the minutes of the August 28<sup>th</sup> meeting. All Commissioners present voting in the affirmative. Motion approved.

**Reports of Officer's:** Chief Green reported that he met with the town supervisor regarding combined training facility. Also at the meeting were the chiefs of the East Syracuse and Jamesville Fire Departments. Reviewed recent shooting at Chili's with town personnel. The Chief reminded everyone that the annual fire prevention week open house will be held on October 14<sup>th</sup>, all are welcome. Lastly the Chief reminded everyone that the annual fire department clambake will be held on October 6<sup>th</sup> at the Spinning Wheel.

**Treasurer's Report:** Ms. Fusco reported that the August YTD Financials were sent prior to the meeting. (Addendum "A")

**Vouchers:** Ms. Fusco presented the Abstract of Claims Report. (Addendum "B"). Motion made by Mr. Vander Molen, seconded by Ms. Scicchitano, to approve the General Fund Pre-paid transfers, ACH's and checks (31890-31894) amounting in total to \$150,547.37. Also, pending checks (#31889 and 31895 - 31921) and ACH's amounting in total to \$47,160.66. All Commissioners present voting in the affirmative. Motion approved.

**Bank Reconciliation:** Motion made by Ms. Scicchitano, seconded by Mr. Karoglanian, to approve the bank reconciliations for August 2018. All Commissioners present voting in the affirmative. Motion approved.

**Correspondence:**

- Onondaga County Volunteer Firefighters Assoc., Re: Building Use
- CNY ENA, Re: Building Use
- Pointe East Homeowners, Re: Building Use

**Response Statistics:**

	DATE	GENERAL	E.M.S.	TOTAL
Year-To-Date Response Stats:	08/31/2018	558	700	1258
	08/31/2017	463	728	1191

## Training Requests:

<u>NAME</u>	<u>EVENT</u>	<u>LOCATION</u>	<u>COMP</u>	<u>AMT</u>	<u>BOARD</u>
Tompkins	Firehouse Expo (Adjustment)	Nashville, TN	\$0	\$200	KK/PVM
VanValkenburg	EMT Refresher	Nedrow FD	\$0	\$0	CS/KK

## COMMITTEE REPORTS:

**Apparatus and Equipment:** Chief Green reported that he will be meeting with the Seagrave rep later this week or early the week of 10/1/18. He further reported that the Assistance to Firefighters Grant is now open and the District will be applying for a grant to replace the aging breathing air fill station.

**Buildings and Grounds:** Mr. Karoglanian reported that he has reached out to three vendors regarding repairing the Wellington Rd parking lot (behind the gas station). All three have told him that they are done booking for this season. Chief Green reported that the HVAC preventative maintenance check was completed.

**Finance:** Mr. Schultz reviewed the proposed 2019 budget that was sent out prior to the meeting. The budget includes a 2% tax increase and the hiring of one new firefighter in 2019. A discussion ensued regarding the budget and various expense increases including staffing, training, health care and pension. Mr. Schultz noted that a vote will take place under new business.

**Long-Range Planning:** No report.

**Personnel/Staffing:** No report.

**Legal:** No report.

**OLD BUSINESS:** None

## NEW BUSINESS:

### Building Use:

A motion was made by Mr. Vander Molen, seconded by Mr. Karoglanian, to approve a building use request from Onondaga County Volunteer Firefighters Association to use the large conference room on January 9, 2019 with no deposit required. All Commissioners present voted in the affirmative. Motion approved.

A motion was made by Mr. Vander Molen, seconded by Mr. Karoglanian, to approve a building use request from the Pointe East Homeowners Association to use the small conference room on October 4<sup>th</sup>, 2018 from 8:30AM-10:00AM, with no deposit required. All Commissioners present voted in the affirmative. Motion approved.

A motion was made by Ms. Scicchitano, seconded by Mr. Vander Molen, to approve a building use request from CNY ENA to use the training room on December 6<sup>th</sup> and 12<sup>th</sup>, 2018 with no deposit required. All Commissioners present voted in the affirmative. Motion approved.

### **EMS Supplies:**

Chief Green presented Purchase Order for disposable medical supplies from McKesson Medical-Surgical Inc. in the amount of \$1,103.78. A motion was made by Mr. Karoglanian and seconded by Ms. Scicchitano to approve the purchase. All Commissioners present voting affirmative. Motion approved.

### **Preliminary Budget:**

A motion was made by Mr. Schultz and seconded by Mr. Karoglanian to adopt the proposed budget and set the public hearing for October 16<sup>th</sup>. Four Commissioners present voting in the affirmative and Mr. Vander Molen abstaining. Motion approved.

### **Natoli Comp Time:**

Mr. Schultz presented a request from FF Natoli to allow him to carry his unused comp time from 2018 into the first quarter of 2019. FF Natoli will be deployed with the armed forces beginning early in 2019. A motion was made by Mr. Vander Molen and seconded by Ms. Scicchitano to enter into a non-precedent setting MOU allowing FF Natoli to carry the unused 2018 comp time into the first quarter of 2018. The comp time must be cashed out at his 2018 pay rate and not used as time off during the first quarter of 2019. Mr. Schultz was asked to draft a MOU to this regard. All Commissioners present voting affirmative. Motion approved.

### **Executive Session:**

A motion was made by Mr. Vander Molen, seconded by Ms. Scicchitano to go into Executive Session to discuss a personnel matter. All Commissioners present voted in the affirmative. Motion approved at 6:50PM.

A motion was made by Mr. Karoglanian, seconded by Ms. Scicchitano to return to the General Session. All Commissioners present voted in the affirmative. Motion approved at 7:59PM.

No business was conducted during the Executive Session.

### **Firefighter and Lieutenant Canvas:**

A motion was made by Mr. Vander Molen and seconded by Ms. Scicchitano to canvas for one firefighter and one Lieutenant from the current eligible lists. All Commissioners present voting affirmative. Motion approved.

### **Adjournment:**

There being no further business, the motion to adjourn was made by Mr. Vander Molen and seconded by Ms. Scicchitano. All Commissioners present voted in the affirmative. Meeting adjourned at 8:00PM.

### **MEETING ATTENDANCE:**

Commissioners: Bronstein (Chair), Karoglanian, Schultz (Secretary), Scicchitano and Vander Molen. Chief Green, Treasurer Fusco, Deputy Treasurer Resch

Brian M Schultz

Secretary

September 25, 2018