

BOARD OF FIRE COMMISSIONERS
DeWITT FIRE DISTRICT
DeWITT, NEW YORK

July 24, 2018

Call to Order: The meeting was called to order by Mr. Bronstein at 6:00PM.

Pledge: Led by Mr. Resch

Minutes: A motion was made by Ms. Scicchitano and seconded by Mr. Karoglanian to approve the minutes of the June 26th meeting. All Commissioners present voting in the affirmative. Motion approved.

Reports of Officer's: Chief Green reported that he received word that the District and other grant applicants were prematurely denied a recent grant application and should not have been removed from the process. The next grant will be opened earlier to compensate for this and the grant writer will complete the process for a reduced fee.

Treasurer's Report: Ms. Fusco reported that the June YTD Financials were sent prior to the meeting. (Addendum "A")

Vouchers: Ms. Fusco presented the Abstract of Claims Report. (Addendum "B"). Motion made by Mr. Vander Molen, seconded by Mr. Karoglanian, to approve the General Fund Pre-paid transfers, ACH's and checks (31794-31799) amounting in total to \$128,744.90. Also, pending checks (#31800-31835) amounting in total to \$43,088.01. Included also was voided check #31723. All Commissioners present voting in the affirmative. Motion approved.

Bank Reconciliation: Motion made by Mr. Vander Molen, seconded by Ms. Scicchitano, to approve the bank reconciliations for June 2018. All Commissioners present voting in the affirmative. Motion approved.

Correspondence:

- Homeland Security, Re: Building Use
- DeWitt Tree Committee, Re: Building Use
- Pointe East Homeowners, Re: Building Use

Response Statistics:

	DATE	GENERAL	E.M.S.	TOTAL
Year-To-Date Response Stats:	06/30/2018	403	511	914
	06/30/2017	349	541	890

Training Requests:

<u>NAME</u>	<u>EVENT</u>	<u>LOCATION</u>	<u>COMP</u>	<u>AMT</u>	<u>BOARD</u>
Eades	BEFO/FF 1	Fayetteville, NY	\$0	\$0	KK/CS
Kehoe	Rescue Task Force	Oriskany, NY	\$1000	\$0	PVM/KK
Maguire	Rescue Task Force	Oriskany, NY	\$1000	\$0	PVM/KK
Peet	Rescue Task Force	Oriskany, NY	\$800	\$0	PVM/KK
Fedorov	Rescue Task Force	Oriskany, NY	\$800	\$0	PVM/KK
Ross	Rescue Task Force	Oriskany, NY	\$800	\$0	PVM/KK
Dupree	Rescue Task Force	Oriskany, NY	\$0	\$0	PVM/KK

COMMITTEE REPORTS:

Apparatus and Equipment: Chief Green reported that E8 was sent out for a valve adjustment and that FF/EVT Boyle replaced the batteries and brakes in house.

Buildings and Grounds: No report.

Finance: Mr. Schultz reported that the draft audit was complete and will be discussed under new business. He further reported that work has begun on the 2019 budget. Additionally, Mr. Schultz reported that we received word that the current provider for the Service Award Program (SAP) notified the district that they will no longer be handling this type of plan. We are working with a broker to find a new service provider. Mr. Schultz also reported that he has updated the original SAP Plan Agreement to reflect the changes over the years and that will also be discussed under new business.

Long-Range Planning: No report.

Personnel/Staffing: Mr. Vander Molen reported that he met with the PFA leadership. Additionally, Chief Green reported that the new hires will start August 6, 2018.

Legal: No report.

OLD BUSINESS:

New Pumper:

A discussion was held regarding the specifications and pricing of the new pumper. Chief Green was directed to inform the vendor of the requested changes and to obtain new pricing.

NEW BUSINESS:

Building Use:

A motion was made by Ms. Scicchitano, seconded by Mr. Karoglanian, to approve a building use request from the Homeland Security Investigations Unit to use the training room and basement on August 2nd and 8th from 9:15AM-3:00PM, with no deposit required. All Commissioners present voted in the affirmative. Motion approved.

A motion was made by Mr. Karoglanian, seconded by Ms. Scicchitano, to approve a building use request from the Pointe East Homeowners Association to use the small conference room on August 7th, 2018 from 8:30AM-10:00AM, with no deposit required. All Commissioners present voted in the affirmative. Motion approved.

A motion was made by Mr. Karoglanian, seconded by Ms. Scicchitano, to approve a building use request from the DeWitt Tree Committee to use the small conference room on August 7th, September 4th, October 2nd, November 6th, and December 4th, 2018 from 7:00PM-9:00PM, with no deposit required. All Commissioners present voted in the affirmative. Motion approved.

Service Award Program Plan Document:

Mr. Schultz presented the BOFC an updated Service Award Program (SAP) Plan Document that incorporates the many changes since originally adopted in 1992. Additionally, there was one change regarding vesting. The change changes the requirement for vesting from “contributions in 5 out of 8 consecutive years “to “contributions for 5 years”. With this change, participants will become vested in the program after earning contributions in any 5 years rather than needing 5 years out of a consecutive 8-year period. A motion was made by Mr. Vander Molen and seconded by Mr. Karoglanian to adopt the amended Plan Document. All Commissioners present voting affirmative. Motion approved. (Addendum “C”)

Waste Management Contract:

Ms. Fusco presented a contract renewal proposal from Waste Management for a three-year period. The new contract rate would be \$171.80 per month which represents an approximate \$100 per month reduction. A motion was made by Mr. Vander Molen, seconded by Mr. Karoglanian to approve the three-year contract. All Commissioners present voted in the affirmative. Motion approved.

Audited Financials

Mr. Schultz presented the audited financials prepared by Grossman St. Amour. He noted that there were no deficiencies found. A motion was made by Mr. Karoglanian, seconded by Ms. Scicchitano, to accept the audited financials. All Commissioners present voted in the affirmative. Motion approved.

Executive Session:

A motion was made by Mr. Vander Molen, seconded by Mr. Karoglanian to go into Executive Session to discuss a grievance. All Commissioners present voted in the affirmative. Motion approved at 6:47PM.

A motion was made by Mr. Karoglanian, seconded by Ms. Scicchitano to return to the General Session. All Commissioners present voted in the affirmative. Motion approved at 7:01PM.

No business was conducted during the Executive Session.

Adjournment:

There being no further business, the motion to adjourn was made by Ms. Scicchitano and seconded by Mr. Karoglanian. All Commissioners present voted in the affirmative. Meeting adjourned at 7:02PM.

MEETING ATTENDANCE:

Commissioners: Bronstein (Chair), Karoglanian, Schultz (Secretary), Scicchitano and Vander Molen. Chief Green, Treasurer Fusco, Deputy Treasurer Resch, Lt. Kehoe, FF's Boyle and Dupree

Brian M Schultz
Secretary
July 24, 2018