

BOARD OF FIRE COMMISSIONERS
DeWITT FIRE DISTRICT
DeWITT, NEW YORK

May 22, 2018

Call to Order: The meeting was called to order by Mr. Bronstein at 6:00PM.

Pledge: Led by Mr. Resch

Minutes: A motion was made by Ms. Scicchitano and seconded by Mr. Karoglanian to approve the minutes of the May 8th meeting. All Commissioners present voting in the affirmative except Mr. Vander Molen who abstained. Motion approved.

Reports of Officer's: No report.

Treasurer's Report: No report.

Vouchers: Ms. Fusco presented the Abstract of Claims Report. (Addendum "A"). Motion made by Mr. Karoglanian, seconded by Mr. Vander Molen, to approve the General Fund Pre-paid checks (31722-31724), transfer and ACH's amounting in total to \$72,935.93. Also, pending checks (#31725 – 31747), wire and ACH's amounting in total to \$478,169.57. All Commissioners present voting in the affirmative. Motion approved.

Correspondence:

- Pointe East Homeowners Assoc., Re: Building Use
- US Coast Guard Auxiliary, Re: Building Use

Response Statistics:

Year-To-Date Response Stats:	DATE	GENERAL	E.M.S.	TOTAL
	04/30/2018	246	344	590
	04/30/2017	218	361	579

Training Requests: None

COMMITTEE REPORTS:

Apparatus and Equipment: No report.

Buildings and Grounds: No report.

Finance: No report.

Long-Range Planning: Ms. Scicchitano reported that she and Mr. Vander Molen met with Chief Green to review a staffing proposal and more will be discussed under new business.

Personnel/Staffing: No report.

Legal: No report.

OLD BUSINESS:

NEW BUSINESS:

Building Use:

A motion was made by Ms. Scicchitano, seconded by Mr. Karoglanian, to approve a building use request from the Pointe East Homeowners Association to use the small conference room on June 5, 2018 from 8:30AM-10:00AM, with no deposit required. All Commissioners present voted in the affirmative. Motion approved.

A motion was made by Mr. Karoglanian, seconded by Mr. Vander Molen, to approve a building use request from the US Coast Guard Auxiliary to use the large conference room on May 23, 2018 from 6:00PM-10:00PM, with no deposit required. All Commissioners present voted in the affirmative. Motion approved.

Seal and Stripe Parking Lots:

Chief Green presented 4 quotes to seal and restripe the east and west parking lots (excluding the Wellington Rd lot behind the gas station). The Board reviewed the quotes and a motion was made by Mr. Karoglanian and seconded by Ms. Scicchitano to award the contract to Blacktop Sealcoat LLC at a cost not to exceed \$1,850 pending proof of insurance. All Commissioners present voted in the affirmative. Motion approved.

Bunk-in Program:

Chief Green notified the Board that there are two potential bunk-in students for the dormitory for the fall of 2018. Mr. Bronstein asked if both candidates were enrolled in a firematic degree program. Chief Green noted that one was and one was not. The Board then discussed if that should be a requirement. After the discussion, it was agreed that we were looking not solely for firematic degree students but also solid individuals with volunteer firefighting experience to occupy the dorms.

New Hires:

A discussion was held regarding hiring two new firefighters that would be in place by July of 2018 so they could attend the July Fire Academy Class. The Board reviewed a detailed analysis of the cost to add two employees that were not originally budgeted for 2018. Hiring two new employees now would mean using cash reserves to fund the positions. After a lengthy discussion regarding staffing levels and long-range planning, a motion was made by MR. Vander Molen and seconded by Ms. Scicchitano to begin the canvass process to hire two full time firefighters and one part time firefighter. All Commissioners present voting affirmative. Motion approved.

Executive Session:

A motion was made by Mr. Bronstein, seconded by Mr. Vander Molen to go into Executive Session to discuss a performance review of a specific person. All Commissioners present voted in the affirmative. Motion approved at 6:59PM.

A motion was made by Mr. Vander Molen, seconded by Ms. Scicchitano to return to the General Session. All Commissioners present voted in the affirmative. Motion approved at 8:03PM.

No business was conducted during the Executive Session.

Adjournment:

There being no further business, the motion to adjourn was made by Mr. Vander Molen and seconded by Ms. Scicchitano. All Commissioners present voted in the affirmative. Meeting adjourned at 8:04PM.

MEETING ATTENDANCE:

Commissioners: Bronstein (Chair), Karoglanian, Schultz (Secretary), Scicchitano and Vander Molen. Chief Green, Treasurer Fusco, Deputy Treasurer Resch

Brian M Schultz
Secretary
May 22, 2018