

BOARD OF FIRE COMMISSIONERS  
DeWITT FIRE DISTRICT  
DeWITT, NEW YORK

February 9, 2018

**Call to Order:** Meeting called to order at 3:08 p.m. by Commissioner Bronstein

**Discussion:**

Many topics were discussed, including:

1. The Strategic Planning report that was conducted in 2004 by external consultants Murphy, Ahern & Associates.
2. Forecasted/assumed retirements, over the next 5 years.
3. The necessity for officer development with proactive promotion as previously done with Lt. Kehoe.
4. The impact of increasing firefighter staffing by two, so that all four (A/B/C/D) shifts have four firefighters assigned.
5. The potential addition of a career Deputy Chief.
6. Existing and expected budget/taxing limitations towards achieving goals.
7. Potential ways to reduce current expenses.
8. The HVAC money pit.
9. Volunteer membership, recruitment, retention and participation.

Actionable items moving forward:

- As necessary and moving forward there shall be regular and frequent LRP meetings.
- In the very near future, Commissioners Scicchitano (and possibly Vander Molen) will meet with Chief Green to review the Strategic Plan on record and work towards a streamlined/updated version, as many things have changed, over the years. Throughout the process, Commissioner Scicchitano will provide updates to the BOFC, so that all Commissioners can review and provide insight/comments, through the process.
- Commissioner Scicchitano will work with the Finance Commissioner (Schultz) and Fire District Treasurer to forecast the real-world costs for different/future staffing scenarios. As those numbers are identified and worked into the district budget for future years, it will identify what is needed in tax collections, to fund such staffing additions. This data will be discussed with the BOFC & Chief as a guide for what changes are practical and what are not, from a cost standpoint.

- Once the 2018 Long-Range/Strategic Plan has been adopted by the BOFC, it shall be reviewed and updated annually, in parallel with each annual budget process.

**Adjournment:**

There being no further discussion and no business conducted, meeting was adjourned at 4:21 p.m.

**MEETING ATTANDANCE:**

Commissioners: Bronstein (Chair), Karoglanian, Vander Molen, Scicchitano, Chief Green, Captain Tompkins

Captain Tompkins excused himself to respond to an alarm at approximately 3:30 p.m.

Commissioner Karoglanian excused himself at 4:00 p.m.

Commissioner Bronstein excused himself at 4:20 p.m.