

BOARD OF FIRE COMMISSIONERS
DeWITT FIRE DISTRICT
DeWITT, NEW YORK

December 26, 2017

Call to Order: The meeting was called to order by Mr. Bronstein at 6:00PM.

Pledge: Led by Mr. Diamond.

Minutes: A motion was made by Mr. Diamond and seconded by Mr. Vander Molen to approve the minutes of the December 12th meeting. All Commissioners present voting in the affirmative. Motion approved.

Reports of Officer's:

No report

Treasurer's Report:

No report

Vouchers: Ms. Fusco presented the Abstract of Claims Report. (Addendum "A"). Motion made by Mr. Diamond, seconded by Mr. Vander Molen, to approve the General Fund Pre-paid transfer and ACH's amounting in total to \$80,016.19. Also, pending checks (#31492 – 31510) and ACH amounting in total to \$79,492.27. All Commissioners present voting in the affirmative. Motion approved.

Correspondence:

- Rotary District 7150, Re: Building Use

Response Statistics:

	DATE	GENERAL	E.M.S.	TOTAL
Year-To-Date	11/30/2017	633	1021	1654
Response Stats:	11/30/2016	640	1069	1709

Training Requests: none

COMMITTEE REPORTS:

Apparatus and Equipment: Chief Green reported that the new Squad 9 was at the dealership and will be picked up this weekend.

Buildings and Grounds: No report.

Finance: Mr. Schultz reposted that there will be budget adjustments to be approved under new business.

Long-Range Planning: No report.

Personnel/Staffing: No report

Legal: No report.

OLD BUSINESS: None

NEW BUSINESS:

Building Use:

A motion was made by Mr. Diamond, seconded by Mr. Vander Molen, to approve a building use request from the Rotary District 7150 to use the large conference room on January 22, 2018 from 6:00PM-7:30PM, with no deposit required. All Commissioners present voted in the affirmative. Motion approved.

Budget Adjustment:

Ms. Fusco presented a budget adjustment to cover the cost of unforeseen vehicle repairs as well as additional medical and office supplies. A motion was made by Mr. Diamond, seconded by Mr. Vander Molen, to approve the following adjustment to the 2017 Budget:

Debit	Line 4649 Office Supplies/Equipment	\$3,500
Debit	Line 4602 Medical Supplies/Equipment	\$2,500
Debit	Line 4339 Vehicle Maintenance	\$5,000
Credit	Line 6055 Benefits	\$11,000

Reserve Funds Transfer:

A motion was made by Mr. Diamond and seconded by Mr. Vander Molen to approve the transfer of the following General funds into Reserve Funds.

Savings Account	5858	(160,000)
Major Equip Reserve	5890	35,000
Apparatus Reserve	5890	25,000
OPEB Savings	7772	100,000

All Commissioners present voted in the affirmative. Motion approved.

DeWitt Fire District Commissioner Election:

Commissioner Schultz reported that the election for Commissioners was held on December 12th. Approximately 35 residents turned out to vote. Mr. Schultz noted that no candidates submitted petitions to run in this election. Cheri Scicchitano was elected to the 5-year term of January 1, 2018 through December 31, 2022 via write-in. Mr. Schultz went on to thank the election clerks for the evening, Mr. Resch, Mr. Glisson and Mr. Savage. Mr. Schultz also stated that the certified election results have been filed with the town clerk.

Executive Session:

A motion was made by Mr. Vander Molen, seconded by Mr. Diamond to go into Executive Session to discuss a personnel matter. All Commissioners present voted in the affirmative. Motion approved at 6:26PM.

A motion was made by Mr. Schultz, seconded by Mr. Diamond to return to the General Session. All Commissioners present voted in the affirmative. Motion approved at 6:27PM.

No business was conducted during the Executive Session.

New Engine:

There was a discussion regarding the new engine for which specs are currently being drafted. The discussion included the specification process as well as the specifications themselves. It was agreed to follow up with Chief Green and the apparatus committee at a later date.

Outgoing Commissioner:

On behalf of the Board and our constituents, Mr. Bronstein thanked Mr. Diamond for his service on the Board of Fire Commissioners for the past 5 years. Mr. Diamond's term expires December 31st, 2017 and has been an exemplary member of this Board and has served the taxpayers of the DeWitt Fire District well.

Adjournment:

There being no further business, the motion to adjourn was made by Mr. Diamond and seconded by Mr. Vander Molen. All Commissioners present voted in the affirmative. Meeting adjourned at 7:08PM.

MEETING ATTENDANCE:

Commissioners: Bronstein (Chair), Diamond, Schultz (Secretary), and Vander Molen
Treasurer Fusco, Chief Green, Commissioner-Elect Scicchitano

Brian M Schultz
Secretary
December 26, 2017