

BOARD OF FIRE COMMISSIONERS  
DeWITT FIRE DISTRICT  
DeWITT, NEW YORK

November 14, 2017

**Call to Order:** The meeting was called to order by Mr. Bronstein at 6:00PM.

**Pledge:** Led by Commissioner Diamond.

**Minutes:** A motion was made by Mr. Karoglanian and seconded by Mr. Diamond to approve the minutes of the October 24<sup>th</sup> meeting. All Commissioners present voting in the affirmative. Motion approved.

**Reports of Officer's:** Chief Green reported that he attended two labor law seminars. One was specifically for 207(a) line of duty injuries and was also attended by Capt. Tompkins. The Chief went on to state that we should consider developing a 207(a) policy.

**Treasurer's Report:** Ms. Fusco reported that the October Financial Report was sent prior to the meeting (Addendum "A").

**Vouchers:** Ms. Fusco presented the Abstract of Claims Report. (Addendum "B"). Motion made by Mr. Karoglanian, seconded by Mr. Diamond, to approve the General Fund Pre-paid transfer and ACH's amounting in total to \$59,432.90. Also, pending checks (#31409– 31442) and ACH's amounting in total to \$25,079.00. All Commissioners present voting in the affirmative. Motion approved.

**Correspondence:**

- Rotary District, Re: Building Use
- Pointe East Homeowners Assoc., Re: Building Use
- Central Region FDA, Re: Monthly Meeting

**Response Statistics:**

	DATE	GENERAL	E.M.S.	TOTAL
Year-To-Date Response Stats:	10/31/2017	572	926	1498
	10/31/2016	581	980	1561

## **Training Requests:**

<b><u>NAME</u></b>	<b><u>EVENT</u></b>	<b><u>LOCATION</u></b>	<b><u>COMP</u></b>	<b><u>AMT</u></b>	<b><u>BOARD</u></b>
Flemming	Advanced Active Shooter	Oriskany	\$525	\$1400	AD/KK
Tompkins	Advanced Active Shooter	Oriskany	\$0	\$500	AD/KK
Green	Advanced Active Shooter	Oriskany	\$0	\$0	AD/KK
Dixon	Advanced Active Shooter	Oriskany	\$500	\$1400	AD/KK
Green	Career Fire Chief's	Geneva	\$0	\$29.50	AD/KK
Natoli	FAST	Fayetteville	\$200	\$650	AD/KK
LeComte	AVET	Fayetteville	\$0	\$0	AD/KK
LeComte	Advanced Forcible Entry	Clay	\$0	\$195	AD/KK
Steinberg	Fire Police Refresher	Belgium	\$0	\$0	AD/KK

## **COMMITTEE REPORTS:**

**Apparatus and Equipment:** Chief Green reported that he has placed an auction ad for Squad 9. He further reported that Engine 8 passed its pump test. Chief Green reported that he has received the recommendation from the apparatus committee for the new engine. This new engine will be similar to engine 8 and will go through the consortium bidding process.

**Buildings and Grounds:** No report.

**Finance:** Mr. Schultz reported that the Board will need to consider a budget adjustment under new business.

**Long-Range Planning:** Mr. Bronstein reported that he and Mr. Karoglanian met with Chief Green to discuss long range planning.

**Personnel/Staffing:** No report

**Legal:** No report.

## **OLD BUSINESS:**

### **Firefighter/EMT Canvas:**

Mr. Schultz reported that the canvas letters went out to the fifty candidates that scored 90 or above. Deadline to return the canvas letter is November 21. At that time, candidates that indicated they were interested and hold the EMS certification level of EMT-P will be sent a candidate survey to gather more information from them prior to an interview.

**NEW BUSINESS:**

**Building Use:**

A motion was made by Mr. Diamond, seconded by Mr. Karoglanian, to approve a building use request from the Rotary District to use the large conference room on December 11, 2017 from 6:00PM-7:00PM, with no deposit required. All Commissioners present voted in the affirmative. Motion approved.

A motion was made by Mr. Diamond, seconded by Mr. Karoglanian, to approve a building use request from the Pointe East Homeowners Association to use the small conference room on November 28, 2017 from 8:30AM-10:00AM, with no deposit required. All Commissioners present voted in the affirmative. Motion approved.

**Budget Adjustment:**

Ms. Shanahan presented a budget adjustment to cover the cost of unforeseen repairs to Truck 3 and the additional office supplies and equipment. A motion was made by Mr. Karoglanian, seconded by Mr. Diamond, to approve the following adjustment to the 2017 Budget:

Debit	Line 4649 Office Supplies/Equipment	\$5,000
Debit	Line 4339 Vehicles	\$15,000
Credit	Line 6100 Personnel	\$20,000

All Commissioners present voted in the affirmative. Motion approved.

**DFD Inc. Fundraising Letter:** Mr. Schultz distributed, prior to the meeting, a draft version of the annual fundraising letter. After a discussion, a motion was made by Mr. Karoglanian and seconded by Mr. Diamond to approve the letter with the discussed edits. Three Commissioners present voting affirmative, one voting negative (Bronstein). Motion approved.

**Election Hours and Inspectors:**

A motion was made by Mr. Karoglanian, seconded by Mr. Diamond to set the hours of the December 12, 2017 Annual Commissioner Election from 4:00PM to 9:00PM and to employ Mr. Philip Resch as Election Chairman and Mr. Garratt Savage and Mr. Jack Glisson as Inspectors and ballot clerks and to compensate them in the amount of \$50.00 each. Mr. Schultz further moved that if Mr. Resch was unable to perform these duties that another inspector, to be named later, would be appointed. All Commissioners present voting in the affirmative. Motion approved.

**Apparatus Bay Man Door:**

Chief Green presented three quotes to replace the exterior man door on the west side of the station. Quotes were received from Commercial Door Company (\$3,347.63), BR Johnson (\$2638.45) and Mid-State Door (\$5,140.00). A motion was made by Mr. Karoglanian and seconded by Mr. Diamond to award the contract to BR Johnson in an amount not to exceed \$2,638.45. All Commissioners present voting affirmative. Motion approved.

**Thermal Imaging Camera Purchase:**

Chief Green reported to the Board that the current thermal imaging cameras have become outdated and obsolete. He has obtained four (4) quotes to replace three thermal imaging cameras with new current technology cameras. Quotes were obtained from MES (\$19,500), Har-Rob (\$23,247), Jerome Fire Equipment (\$24,264) and First Out Rescue (\$16,260). A motion was made by Mr. Diamond and seconded by Mr. Karoglanian to purchase three (3) thermal imaging cameras from First Out Rescue subject to a Permissive Referendum, for the sum of \$16,260.00, with the money coming out of the Equipment Reserve Fund. All Commissioners voted in the affirmative.

Motion approved as follows:

Commissioner Bronstein	aye
Commissioner Diamond	aye
Commissioner Karoglanian	aye
Commissioner Schultz	aye
Commissioner Vander Molen	aye

As a result of this decision the following Resolution was presented:

WHEREAS: The Board of Fire Commissioners of the DeWitt Fire District is of the opinion that the current Thermal Imaging Cameras are out dated and obsolete, and

WHEREAS: The Board of Fire Commissioners of the DeWitt Fire District is of the opinion that the continued use of the current Thermal Imaging Cameras presents a safety issue to the District and its employees, therefore be it

RESOLVED: The Board of Fire Commissioners of the DeWitt Fire District, Onondaga County, and State of New York will purchase three (3) new Flir K65 Thermal Imaging Cameras with today’s technology to operate safely and effectively for a sum not to exceed \$16,260.00 to be paid for out of the Equipment Reserve Fund, and be it further

RESOLVED: Any monies received from the sale of the current equipment shall be paid into the Equipment Reserve Fund pursuant to Section 6g, Paragraph 5 of the General Municipal Law, and be it further

RESOLVED: This Resolution is adopted subject to a Permissive Referendum pursuant to Town Law Section 176, Paragraph 23.

Mr. Schultz will place a Legal Notice with the Post Standard Newspaper.

## **Heavy Rescue Tool Purchase:**

Chief Green reported to the Board that the current heavy rescue tools outdated for today's automobile technology and unsafe. He has obtained a quote from Har-Rob Fire Apparatus as sole source for Holmatro Heavy Rescue Tools. A motion was made by Mr. Karoglanian and seconded by Mr. Diamond to purchase two (2) sets of heavy rescue tools to outfit Engine 1 and Engine 8 including heavy duty incline cutters, spreaders, large telescopic rams, and all necessary fittings and hoses from Har-Rob Fire Apparatus subject to a Permissive Referendum, for the sum of \$36,423.00, with the money coming out of the Equipment Reserve Fund. All Commissioners voted in the affirmative. Motion approved as follows:

Commissioner Bronstein	aye
Commissioner Diamond	aye
Commissioner Karoglanian	aye
Commissioner Schultz	aye
Commissioner Vander Molen	aye

As a result of this decision the following Resolution was presented:

WHEREAS: The Board of Fire Commissioners of the DeWitt Fire District is of the opinion that the current Heavy Rescue Tools are out dated for today's automobile technology and unsafe, and

WHEREAS: The Board of Fire Commissioners of the DeWitt Fire District is of the opinion that the continued use of the current Heavy Rescue Tools presents a safety issue to the District's constituents and its employees, therefore be it

RESOLVED: The Board of Fire Commissioners of the DeWitt Fire District, Onondaga County, and State of New York will purchase new Holmatro Heavy Rescue Tools with the ability to operate safely and effectively on today's automobile technology for a sum not to exceed \$36,423.00 to be paid for out of the Equipment Reserve Fund, and be it further

RESOLVED: Any monies received from the sale of the current equipment shall be paid into the Equipment Reserve Fund pursuant to Section 6g, Paragraph 5 of the General Municipal Law, and be it further

RESOLVED: This Resolution is adopted subject to a Permissive Referendum pursuant to Town Law Section 176, Paragraph 23.

Mr. Schultz will place a Legal Notice with the Post Standard Newspaper.

### **Executive Session:**

A motion was made by Mr. Diamond, seconded by Mr. Karoglanian to go into Executive Session to discuss a personnel matter. All Commissioners present voted in the affirmative. Motion approved at 7:00PM.

A motion was made by Mr. Diamond, seconded by Mr. Karoglanian to return to the General Session. All Commissioners present voted in the affirmative. Motion approved at 7:15PM.

No business was conducted during the Executive Session.

### **Adjournment:**

There being no further business, the motion to adjourn was made by Mr. Vander Molen and seconded by Mr. Diamond. All Commissioners present voted in the affirmative. Meeting adjourned at 7:15PM.

### **MEETING ATTENDANCE:**

Commissioners: Bronstein (Chair), Diamond, Karoglanian, Schultz (Secretary) and Vander Molen, Treasurer Fusco, Chief Green

Brian M Schultz

Secretary

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