

BOARD OF FIRE COMMISSIONERS
DeWITT FIRE DISTRICT
DeWITT, NEW YORK

October 10, 2017

Call to Order: The meeting was called to order by Mr. Bronstein at 6:00PM.

Pledge: Led by Chief Green

Minutes: A motion was made by Mr. Karoglanian and seconded by Mr. Diamond to approve the minutes of the September 26th meeting. All Commissioners present voting in the affirmative. Motion approved.

Reports of Officer's: Chief Green reported the recent Fire Prevention Week Open House was well attended with over 100 members of the community coming through the doors. He further reported that the duty crew responded to a serious motor vehicle accident on I481. He thanked the crew for their work and also the Jamesville and Pompey Hill Fire Departments who responded with mutual aid.

Treasurer's Report: Ms. Shanahan reported that the YTD Overtime Report was sent prior to the meeting (Addendum "A").

Vouchers: Ms. Shanahan presented the Abstract of Claims Report. (Addendum "B"). Motion made by Mr. Karoglanian, seconded by Mr. Diamond, to approve the General Fund Pre-paid transfer and ACH's amounting in total to \$57,174.06. Also, pending checks (#31360– 31387) and ACH's amounting source in total to \$40,424.59. All Commissioners present voting in the affirmative except for Commissioner Vander Molen who abstained only from the approval of the payment to Vander Molen Fire. Although purchases from companies owned by employees or persons related in any way to the DeWitt Fire District are against District policy, this purchase was authorized as a sole source service provider. Motion approved.

Correspondence:

- DeWitt Rotary, Re: Building Use

Response Statistics:

	DATE	GENERAL	E.M.S.	TOTAL
Year-To-Date Response Stats:	09/30/2017	526	829	1355
	09/30/2016	521	877	1398

Training Requests:

<u>NAME</u>	<u>EVENT</u>	<u>LOCATION</u>	<u>COMP</u>	<u>AMT</u>	<u>BOARD</u>
LeComte	Machinery Rescue	Clay	\$0	\$250	PVM/KK
McGarrity	Paramedic Refresher	AMR	\$1700	\$0	PVM/KK

COMMITTEE REPORTS:

Apparatus and Equipment: Chief Green reported that the mini bid process through NY State for the new squad was competed, however, the result was not what we needed. He will be seeking other bids for the new squad.

Buildings and Grounds: Mr. Karoglanian reported that he obtained a quote to resurface the Wellington Rd parking lot behind the Top's gas station from Midland. These quotes are part of a larger municipal contract and were for one application at \$3,833.33 or two applications for \$5,454.67. No decision needs to be made now as this work cannot be completed until spring of 2018.

Finance: Mr. Schultz reminded everyone that the Budget Hearing for the 2018 Budget will be held on October 17th at 6:00Pm at the fire station.

Long-Range Planning: No report

Personnel/Staffing: No report

Legal: No report.

OLD BUSINESS:

Proposed 2018 Budget: Mr. Schultz reviewed that the proposed 2018 budget included the hiring of one new firefighter and that the overall tax receipts will increase 3.99% with an overall tax rate increase of 3%. This will require an affirmative vote of two thirds of the board to override the tax cap set by NY State.

NEW BUSINESS:

Building Use: A motion was made by Mr. Diamond, seconded by Mr. Vander Molen, to approve a building use request from the DeWitt Rotary to use the large conference room on December 2, 2017 from 9:00AM-11:00AM, with no deposit required. All Commissioners present voted in the affirmative. Motion approved.

Natoli Comp Time:

Mr. Schultz presented a memorandum of understanding (MOA) between the DeWitt Fire District and the DeWitt PFA. This MOA will allow FF Natoli to carry forward to 2018 up to 48 hours of comp time rather than cashing it out at the end of 2017 per the collective bargaining agreement. A motion was made by Mr. Vander Molen and seconded by Mr. Diamond to authorize Chairman Bronstein to sign the MOA. All Commissioners present voting affirmative. Motion approved.

Rescue Strut Replacement:

Chief Green proposed replacing our current Paratech Rescue Struts with Apex Rescue Struts. This is the rescue strut that neighboring departments carry and would thereby standardize the rescue equipment familiarity when on mutual aid calls. This would be a sole source standardized purchase and would not need three quotes. A motion was made by Mr. Diamond and seconded by Mr. Vander Molen to purchase the Apex struts at a cost of \$6,414.02. All Commissioners present voting affirmative. Motion approved.

**Commissioner Karoglanian was excused from the meeting

Snow Removal: A motion was made by Mr. Vander Molen and seconded by Mr. Diamond to enter into a 2-year contract with Syracuse Lightscapes for snow removal for the property for the 2017-2018 and 2018-2019 seasons at a cost of \$2,225 for each season. All Commissioners present voting affirmative. Motion approved.

Computer Replacement: Chief Green presented a need to replace two computers as they have become outdated and do not perform well. A motion was made by Mr. Vander Molen and seconded by MR. Diamond to purchase 2 new desktop PC units from our IT vendor for \$599 each (\$1,198 total). All Commissioners present voting affirmative. Motion approved.

BOCES Contract: Ms. Shanahan reviewed that the current contract with BOCES to provide gas and electric service through the New York School and Municipal Energy Consortium offered by BOCES is due for renewal. The term of the contract will be three years. A motion was made by Mr. Vander Molen and seconded by Mr. Diamond to authorize Chairman Bronstein to sign the contract. All Commissioners present voting affirmative. Motion approved.

Adjournment:

There being no further business, the motion to adjourn was made by Mr. Vander Molen and seconded by Mr. Diamond. All Commissioners present voted in the affirmative. Meeting adjourned at 6:45PM.

MEETING ATTENDANCE:

Commissioners: Bronstein (Chair), Diamond, Karoglanian and Schultz (Secretary), Treasurer Shanahan, Deputy Treasurer Resch, Chief Green, FF LeComte

Brian M. Schultz,
Secretary
October 10, 2017