

BOARD OF FIRE COMMISSIONERS
DeWITT FIRE DISTRICT
DeWITT, NEW YORK

August 22, 2017

Call to Order: The meeting was called to order by Mr. Bronstein at 6:00PM.

Pledge: Led by Mr. Pilon

New Treasurer: Kerrie Shanahan was introduced to the Board as the new District Treasurer. Mr. Bronstein, on behalf of the Board, welcomed her to the DeWitt Fire District and expressed the Board's confidence in her abilities and that we all look forward to working with her.

Mr. Bronstein then stated on behalf of the Board, employees and residents of the District, our many thanks to Mr. Pilon for his 12 years of dedicated and watchful service over taxpayer funds.

Mr. Pilon replied with his thanks for 12 years of enjoyable employment. He further stated that while Ms. Shanahan will officially take over as District Treasurer, he will still be in periodically to train to ensure a smooth transition.

Minutes: A motion was made by Mr. Diamond and seconded by Mr. Schultz to approve the minutes of the July 25th meeting. All Commissioners present voting in the affirmative. Motion approved.

Reports of Officer's: Chief Green reported that he met with the Chiefs of the East Syracuse, Fayetteville, Jamesville, Kirkville, Manlius and Minoa Fire Departments to further discuss the joint training tower for the eastern part of Onondaga County. The Chief further stated that he has met with Senator DeFrancisco and Assemblyman Stirpe and has a meeting scheduled with Assemblywoman Hunter to discuss possible state aid in funding this training facility. The Chief shared with the Board the presentation used with the local elected officials. Lastly, the Chief stated that there was good participation for the most recent live burn.

Treasurer's Report: Mr. Pilon reported that the YTD Financials and YTD Overtime Reports were sent prior to the meeting. (Addendum "A").

Vouchers:

Mr. Pilon presented the Abstract of Claims Report. (Addendum “B”). Motion made by Mr. Diamond, seconded by Mr. Schultz, to approve the General Fund Pre-paid checks (31271-31288), transfers and ACH’s amounting in total to \$127,485.38. Also, pending checks (#31289 – 31312) and ACH’s amounting in total to \$52,669.93. All Commissioners present voting in the affirmative. Motion approved.

Bank Reconciliation: Motion made by Mr. Diamond, seconded by Mr. Schultz, to approve the bank reconciliations for July 2017. All Commissioners present voting in the affirmative. Motion approved.

Correspondence:

- Rotary District 7150, Re: Building Use
- Pointe East Homeowners Assoc., Re: Building Use
- Central Region Fire Districts Association, Re: Monthly Meeting

Response Statistics:

| Year-To-Date Response Stats: | DATE | GENERAL | E.M.S. | TOTAL |
|------------------------------|------------|---------|--------|-------|
| | 07/31/2017 | 401 | 634 | 1035 |
| | 07/31/2016 | 418 | 698 | 1107 |

Training Requests:

| <u>NAME</u> | <u>EVENT</u> | <u>LOCATION</u> | <u>COMP</u> | <u>AMT</u> | <u>BOARD</u> |
|-------------|---------------------------|-----------------|-------------|------------|--------------|
| Pienkowski | Rescue Task Force | Oriskany | \$500 | \$700 | AD/BMS |
| Flemming | Rescue Task Force | Oriskany | \$500 | \$500 | AD/BMS |
| Steinberg | Active Shooter & Fire Ser | Oneida | \$0 | \$0 | AD/BMS |
| Tompkins | Machinery Rescue Ops | Clay | \$0 | \$500 | AD/BMS |
| Green | Career Chief’s Meeting | Valhalla | \$0 | \$160 | AD/BMS |
| Rawlins | FF 1 Academy | Fayetteville | \$0 | \$40 | AD/BMS |
| Philips | FF 1 Academy | Fayetteville | \$0 | \$40 | AD/BMS |

COMMITTEE REPORTS:

Apparatus and Equipment: Chief Green reported that the apparatus committee met and will be writing the specs for a new pumper to replace E1.

Buildings and Grounds: No Report

Finance: None

Long-Range Planning: No report

Personnel/Staffing: No report

Legal: No report.

OLD BUSINESS:

Captain Position:

Mr. Schultz reviewed that the MOA regarding the shift hours for a newly promoted Captain did not pass a vote by the DPFA. Mr. Schultz went on to review the District's options as follows:

- Do nothing. Continue to operate with 4 shift Lieutenants.
- Do nothing immediately and operate with 4 lieutenants and review the job description for Deputy Chief with the County. Mr. Schultz further explained that the job description needs to be approved by September 27th with a notice posted in November and a test scheduled for January. Results will be posted in March of 2018 and the canvas process for Deputy Chief could begin
- Promote a Captain now and place the Captain on the A,B,C or D shift until a new Deputy Chief canvas could be held.

Mr. Schultz advised all that the current eligible list for both Captain and Lieutenant promotions expires on September 6th and cannot be extended.

NEW BUSINESS:

Building Use:

A motion was made by Mr. Diamond, seconded by Mr. Schultz, to approve a building use request from the Rotary District 7150 to use the large conference room on September 7 and November 14 of 2017 and February 7 of 2018 from 5:00PM-8:00PM, with no deposit required. All Commissioners present voted in the affirmative. Motion approved.

A motion was made by Mr. Diamond, seconded by Mr. Schultz, to approve a building use request from the Pointe East Homeowners Association to use the small conference room on September 26, 2017 from 8:30AM-10:00AM, with no deposit required. All Commissioners present voted in the affirmative. Motion approved.

New Hose Purchase:

Chief Green presented a purchase order for two 100' lengths of 1.75" yellow hose, three 50' lengths 1.75" yellow hose and two 75' lengths of 2" orange hose to be purchased from JPB Fire Sales as a sole source standardized product at a cost for all lengths not to exceed \$1,164.19. A motion was made by Mr. Diamond and seconded by Mr. Schultz to approve the purchase order. All Commissioners present voting affirmative. Motion approved.

Adjournment:

There being no further business, the motion to adjourn was made by Mr. Diamond and seconded by Mr. Schultz. All Commissioners present voted in the affirmative. Meeting adjourned at 6:38PM.

MEETING ATTENDANCE:

Commissioners: Bronstein (Chair), Diamond, and Schultz (Secretary), Treasurers Pilon and Shanahan, Deputy Treasurer Resch, Chief Green, and FF Natoli

Brian M. Schultz,
Secretary
August 22, 2017