

BOARD OF FIRE COMMISSIONERS
DeWITT FIRE DISTRICT
DeWITT, NEW YORK

June 27, 2017

Call to Order: The meeting was called to order by Mr. Bronstein at 6:00PM.

Pledge: Led by Mr. Pilon

Minutes: A motion was made by Mr. Diamond and seconded by Mr. Schultz to approve the minutes of the June 13th Regular Meeting. All Commissioners present voting in the affirmative. Motion approved.

Treasurer's Report: Mr. Pilon reported that the YTD Overtime Report was sent prior to the meeting. (Addendum "A").

Vouchers:

Mr. Pilon presented the Abstract of Claims Report. (Addendum "B"). Motion made by Mr. Diamond, seconded by Mr. Schultz, to approve the General Fund Pre-paid transfer and ACH's amounting in total to \$48,268.88. Also, pending checks (#31213 – 31229) and ACH's amounting in total to \$44,012.97. All Commissioners present voting in the affirmative. Motion approved.

Bank Reconciliation: A motion was made by Mr. Diamond and seconded by Mr. Schultz to approve the bank reconciliations for May 2017. All Commissioners present voting in the affirmative. Motion approved.

Correspondence:

- DeWitt Fire Department Inc., Re: Six new members and one resignation

Response Statistics:

	DATE	GENERAL	E.M.S.	TOTAL
Year-To-Date Response Stats:	05/31/2017	280	454	734
	05/31/2016	273	478	751

Training Requests:

NAME	EVENT	LOCATION	COMP	AMT	BOARD
Tompkins	Stabilization University	Cortland	\$500	\$275	AD/BMS

COMMITTEE REPORTS:

Apparatus and Equipment: No report

Buildings and Grounds: Chief Green reported that the overhead door in the wash bay has been repaired.

Finance: None

Long-Range Planning: No report

Personnel/Staffing: No report

Legal: No report.

OLD BUSINESS: None

Military Leave Policy:

Mr. Schultz re-presented a Military Leave Policy for the Board to consider. This policy was tabled at the last meeting to gather further information. Sufficient information was obtained and the policy was introduced for adoption. A motion was made by Mr. Diamond and seconded by Mr. Schultz to approve the policy (Addendum "C"). All Commissioners present voting affirmative. Motion approved.

Wi-Fi System

Proposals for a new Wi-Fi system were received from ITS, Kishmish and CNY Security and reviewed by the Board. After a thorough review, a motion was made by Mr. Diamond and seconded by Mr. Schultz to award the bid to CNY Security to install six (6) EnGenius wireless access points at a cost not to exceed \$2,862.00. The wireless access points will be configured by Net Manage IT. All Commissioners present voting affirmative. Motion approved.

NEW BUSINESS:

DeWitt Fire Department Inc. New Members:

A motion was made by Mr. Schultz and seconded by Mr. Diamond to approve the membership of Karisa Rawlins of Syracuse, Ronald Boyde II of Syracuse, Miriam Pia of DeWitt, Donald Cunningham of Syracuse, Susanne Suprenant of West Monroe and Jackson Phillips (RAM) of DeWitt. All approvals are contingent on the candidate's successful completion of the required physicals and arson checks. All Commissioners present voting affirmative. Motion approved.

DeWitt Fire Department Inc. Resignation:

Mr. Schultz presented a letter from the DeWitt Fire Department Inc. noting the resignation of Trever Bill-Freund. The resignation was noted by the Board.

Budget Adjustments:

Mr. Pilon reported to the Board that the recent repairs to Engine 1 were in excess of the budgeted amount. He asked the Board to approve a budget adjustment. A motion was made by Mr. Diamond and seconded by Mr. Schultz to approve the following adjustment:

	<u>Debit</u>	<u>Credit</u>
Engine 1 (4321)	\$5,000	
Utilities (4435)		\$5,000

All Commissioners present voting affirmative. Motion approved.

MDT Replacement:

Chief Green presented a proposal to purchase 2 new MDT units off NY State Contract from GovDirect for \$625.00 each, total \$1,250. Additionally, the Chief proposed hiring Bush Electronics to install wireless modems and antennas for these MDT units at a cost not to exceed \$1,950.00. A motion was made by Mr. Diamond and seconded by Mr. Schultz to approve the MDT purchase and modem installation not to exceed \$3,200.00. All Commissioners present voting affirmative. Motion approved.

Kehoe Training Review:

Lt. Kehoe gave a presentation regarding the fire officer training he took at FDNY. He spoke highly of the course, specifically the ability to interact with fire officers from NY City and around the state. He was also impressed with the hands-on drills and spoke of how it was true “officer” training and not FDNY training. He would recommend all new officers attend this course and went further to share that it would even be beneficial for existing officers.

Executive Session:

A motion was made by Mr. Diamond, seconded by Mr. Schultz to go into Executive Session to discuss a personnel matter. All Commissioners present voted in the affirmative. Motion approved at 6:40PM.

A motion was made by Mr. Diamond, seconded by Mr. Schultz to return to the General Session. All Commissioners present voted in the affirmative. Motion approved at 6:47PM.

No business was conducted during the Executive Session.

Captain Position

The Board had a discussion regarding the vacant Captain position. Several options were discussed including:

- Promoting a Captain and placing on A, B, C, or D shifts.
- Promoting a Captain to work “off shift” thereby creating a new shift.
- Not promoting a Captain in consideration of a new Deputy Chief position and keeping 4 Lieutenants.

After a lengthy discussion, the Board asked Chief Green to compile a list of duties and responsibilities that were performed by Capt. Griffin and which of these duties he would have performed by a new captain. The Board also asked Lt. Tompkins to work with Lt. McGarrity and Chief Green to formulate what a new captain’s shift would look like should that course of action be taken.

Adjournment:

There being no further business, the motion to adjourn was made by Mr. Diamond and seconded by Mr. Schultz. All Commissioners present voted in the affirmative. Meeting adjourned at 7:25PM.

MEETING ATTENDANCE:

Commissioners: Bronstein (Chair), Diamond, and Schultz (Secretary), Treasurer Pilon, Deputy Treasurer Resch, Chief Green, FF Boyle, FF Chrysler, Lt. Tomkins, Lt, Kehoe, FF Pienkowski, FF Natoli

Brian M. Schultz,
Secretary
June 27, 2017