

BOARD OF FIRE COMMISSIONERS
DeWITT FIRE DISTRICT
DeWITT, NEW YORK

March 28, 2017

Call to Order: The meeting was called to order by Mr. Bronstein at 6:00PM.

Pledge: Led by Mr. Pilon.

Minutes: A motion was made by Mr. Vander Molen and seconded by Mr. Karoglanian to approve the minutes of the February 28th Regular Meeting. All Commissioners present voting in the affirmative. Motion approved.

Officer's Report: Chief Green reported that he is in the process of gathering a list of surplus and junk equipment. Once gathered, board action will be needed at a future meeting to dispose of this equipment. Chief Green reported that he and FF. LeComte attended the Onondaga Community College Open House on March 25th to meet and attract prospective bunk-in students for our program. Chief Green reported that he will be attending a Critical Response Committee meeting for the towns of Manlius and DeWitt on April 7th and he encouraged anyone that would like to participate to feel free to join him. Chief Green reported that LeMoyne College reached out to him to discuss the possibility of LeMoyne creating a Basic Life Support (BLS) Response Team on the campus.

Treasurer's Report: Mr. Pilon reported that the YTD financials were sent out prior to the meeting. (Addendum "A")

Vouchers:

Mr. Pilon presented the Abstract of Claims Report for March 14th. The March 14th meeting was cancelled due to inclement weather. An electronic approval was obtained via email for this abstract prior to the meeting to allow for timely payment of invoices and payroll. (Addendum "B"). Motion made by Mr. Vander Molen, seconded by Mr. Diamond, to approve the General Fund Pre-paid transfer and ACH's amounting in total to \$46,649.80. Also, pending checks (#31067 – 31093), and ACH's amounting in total to \$27,988.04. All Commissioners present voting in the affirmative. Motion approved.

Mr. Pilon then presented the Abstract of Claims Report for March 28th for review and approval (Addendum "C"). Motion made by Mr. Karoglanian, seconded by Mr. Vander Molen, to approve the General Fund Pre-paid transfer, ACH's and check (31094) amounting in total to \$49,247.83. Also, pending checks (#31095 – 31105), and ACH's amounting in total to \$35,955.73. All Commissioners present voting in the affirmative. Motion approved.

Bank Reconciliation: A motion was made by Mr. Diamond and seconded by Mr. Karoglianian to approve the bank reconciliations for February 2017. All Commissioners present voting in the affirmative. Motion approved.

Correspondence:

- Pointe East Homeowners Association, Re: Building Use
- DeWitt Historical Society, Re: Building Use
- Navy Seabee Veterans of America, Re: Building Use Date Change
- Training Officer Pienkowski, Re: Supervisor Bootcamp Training

Response Statistics:

Year-To-Date Response Stats:	DATE	GENERAL	E.M.S.	TOTAL
	02/28/2017	117	182	299
	02/29/2016	118	165	283

Training Requests:

<u>NAME</u>	<u>EVENT</u>	<u>LOCATION</u>	<u>COMP</u>	<u>AMT.</u>	<u>BOARD</u>
Green	Fire Officer III	Montour Falls	\$0	\$407	KK/AD
Green	Fire/EMS Law	Verona	\$0	\$240	AD/KK

COMMITTEE REPORTS:

Apparatus and Equipment: No report.

Buildings and Grounds: Chief Green reported that we will have vendors at the April 11th meeting to present their recommendations for the Wi-Fi upgrades and Camera and Key Fob Access replacement.

Finance: No report.

Long-Range Planning: No report.

Personnel/Staffing: Mr. Diamond reported that he had a meeting with Lt. Tompkins as the newly elected president of the PFA.

Legal: No report.

OLD BUSINESS:

Sprinkler System Rust Repairs:

Chief Green reported that he had a quote from Davis Ulmer to repair the rusted joint fittings in the sprinkler system for approximately \$1,800. After a discussion, it was agreed to table this until two more quotes are obtained.

NEW BUSINESS:

Building Use Request:

A motion was made by Mr. Karoglanian and, seconded by Mr. Diamond, to approve a building use request from the Pointe East Homeowners Association to use the small conference room on April 6, 2017 from 8:30AM-10:00AM, with no deposit required. All Commissioners present voted in the affirmative. Motion approved.

A motion was made by Mr. Karoglanian, seconded by Mr. Diamond, to approve a building use request from the DeWitt Preservation and Historical Society to use the small conference room on April 12, May 10, June 14 and July 12, 2017 from 4:00PM-6:00PM, with no deposit required. All Commissioners present voted in the affirmative. Motion approved.

A motion was made by Mr. Vander Molen, seconded by Mr. Karoglanian, to approve a building use request amendment from the US Navy Seabee Veterans of America to use the large meeting room on April 29, 2017 from 1:00PM-4:00PM, rather than the previously approved date of April 22, 2017, with no deposit required. All Commissioners present voted in the affirmative. Motion approved.

New Firefighter:

With the resignation of Capt. Griffin, the Chief recommended that the District hire a new firefighter. Chief Green and Mr. Diamond met with and interviewed Derek Natoli and recommended he be hired as a full-time firefighter. A motion was made by Mr. Vander Molen and seconded by Mr. Diamond to appoint Mr. Natoli as a full-time firefighter pending the successful completion of a medical exam and background check. All Commissioners present voting in the affirmative. Motion approved.

SCBA Bottle Hydrostatic Testing:

Chief Green presented 3 quotes for the Hydrostatic Testing of all SCBA bottles (63 total). Quotes were obtained from MES (\$1,575), DiVal (\$1,823.85) and Jerome Fire Equipment (\$1,449). A motion was made by Mr. Vander Molen and seconded by Mr. Diamond to award the bid to Jerome Fire Equipment at a cost not to exceed \$1,449.00. All Commissioners present voting in the affirmative. Motion approved.

Demolition Saw Replacement:

Chief Green presented four quotes for the replacement of the Rotary Saw on Truck 3 with a Black Diamond cutting blade. Quotes were received from MES (\$2,189), JPB Fire Sales LLC (\$1,569.40), Jerome Fire Equipment (\$2,056) and First Out Rescue Equipment (\$1,689.00). All quotes except JPB Fire Sales included a 14" Black Diamond cutting blade. A motion was made by Mr. Vander Molen and seconded by Mr. Karoglanian to purchase the saw from First Out Rescue Equipment at a cost not to exceed \$1,689. All Commissioners present voted in the affirmative. Motion approved.

District Administrative Staff:

Mr. Bronstein asked the Board to begin to think about how they would like to structure the administrative staff positions considering the pending retirement of Mr. Pilon.

Executive Session:

A motion was made by Mr. Vander Molen, seconded by Mr. Diamond to go into Executive Session to discuss a personnel matter. All Commissioners present voted in the affirmative. Motion approved at 6:45PM.

A motion was made by Mr. Vander Molen, seconded by Mr. Diamond, to return to the General Session. All Commissioners present voted in the affirmative. Motion approved at 9:49PM.

No business was conducted during the Executive Session.

Adjournment:

There being no further business, the motion to adjourn was made by Mr. Vander Molen and seconded by Mr. Diamond. All Commissioners present voted in the affirmative. Meeting adjourned at 9:50PM.

MEETING ATTENDANCE:

Commissioners: Bronstein (Chair), Diamond, Karoglanian, Vander Molen and Schultz (Secretary), Treasurer Pilon, Deputy Treasurer Resch, Chief Green, Lt. Tompkins, FF O'Connor, FF Pienkowski

Brian M. Schultz,
Secretary
March 28, 2017