

BOARD OF FIRE COMMISSIONERS
DeWITT FIRE DISTRICT
DeWITT, NEW YORK

February 28, 2017

Call to Order: The meeting was called to order by Mr. Bronstein at 6:00PM.

Pledge: Led by Mr. Pilon.

Minutes: A motion was made by Mr. Karoglanian and seconded by Mr. Vander Molen to approve the minutes of the February 14th Regular Meeting. All Commissioners present voting in the affirmative. Motion approved.

Officer's Report: Chief Green reported that he met with the DeWitt Fire Department along with newly appointed Training Officer FF Jamie Pienkowski. They reviewed with the department training protocols and requirements.

Treasurer's Report: Mr. Pilon reported that he has established new CD's for the reserve account funds along with a portion of the operating funds that will not be needed until the second half of the year.

Vouchers:

Mr. Pilon presented the Abstract of Claims Report for review and approval (Addendum "A"). Motion made by Mr. Karoglanian, seconded by Mr. Vander Molen, to approve the General Fund Pre-paid transfers, ACH's and check (31046) amounting in total to \$46,938.04. Also, pending checks (#31047 – 31066), and ACH's amounting in total to \$40,110.78. All Commissioners present voting in the affirmative. Motion approved.

Bank Reconciliation: A motion was made by Mr. Vander Molen and seconded by Mr. Diamond to approve the bank reconciliations for January, 2017. All Commissioners present voting in the affirmative. Motion approved.

Correspondence:

- DeWitt Rotary Re: Building Use
- US Coast Guard Auxiliary, Re: Building Use
- Homeland Security Investigations, Re: Building Use
- Onondaga County Fire Coalition, Re: Legislative Breakfast Meeting
- Captain Griffin, Re: Resignation

Response Statistics:

Year-To-Date Response Stats:	DATE	GENERAL	E.M.S.	TOTAL
	01/31/2017	66	97	163
	01/31/2016	54	94	148

Training Requests:

<u>NAME</u>	<u>EVENT</u>	<u>LOCATION</u>	<u>COMP</u>	<u>AMT.</u>	<u>BOARD</u>
Pienkowski	Supervisors Bootcamp	NOVA	\$900	\$250	AD/KK

COMMITTEE REPORTS:

Apparatus and Equipment: Chief Green reported that he has convened the apparatus committee to begin to plan for the replacement of squads 8 and 9 with one vehicle. Also, a replacement for Engine 1 will be planned.

Buildings and Grounds: Mr. Karoglanian met with DeWitt Highway Superintendent and one another vendor to get an idea of the cost to resurface the auxiliary parking lot behind the Tops gas station. Once he has this information, the board can determine if it is feasible to go forward with a full request for proposal to complete the work this year.

Finance: Mr. Schultz reviewed the CD proposal for the District's reserve accounts and operating funds. Mr. Pilon worked with our bank to get a rate of .6% for 12-month CD's. Mr. Schultz thanked Mr. Pilon for his work on this as he always tries to get the District the best return for these funds with very limited options. Additionally, Mr. Schultz reviewed the Length of Service Plan (LOSAP) results for calendar year 2016. He noted that 2 volunteer firefighters earned the minimum 50 points to qualify for the \$700 award. Firefighters David Steinberg and Jon Vanvalkenburg will each have \$700 deposited to their LOSAP accounts held at AXA Advisors. This must be approved under new business.

Long-Range Planning: No report.

Personnel/Staffing: Mr. Diamond reported that he and Mr. Karoglanian met with Chief Green to discuss his plan for organizational improvements. A more detailed plan will come in the future.

Legal: No report.

OLD BUSINESS:

None

NEW BUSINESS:

Building Use Request:

A motion was made by Mr. Vander Molen and, seconded by Mr. Karoglanian, to approve a building use request from the DeWitt Rotary to use the small conference room on April 10, and May 8, 2017 from 5:30PM-7:00PM, with no deposit required. All Commissioners present voted in the affirmative. Motion approved.

A motion was made by Mr. Karoglanian, seconded by Mr. Vander Molen, to approve a building use request from the US Coast Guard Auxiliary to use the large conference room on March 4, 2017 from 10:00AM-1:00PM, with no deposit required. All Commissioners present voted in the affirmative. Motion approved.

A motion was made by Mr. Vander Molen, seconded by Mr. Diamond, to approve a building use request from the Homeland Security Investigations Unit to use the training room and basement on May 5, and May 24, 2017 from 9:00AM-3:00PM, with no deposit required. All Commissioners present voted in the affirmative. Motion approved.

Captain Griffin Resignation:

Mr. Schultz read aloud the resignation letter submitted by Capt. Griffin. Capt. Griffin will be taking a position as Chief of the City of Oswego Fire Department. He noted in the letter that Capt. Griffin asked that his unused sick time be paid out. A discussion ensued and after consultation with counsel, it was determined that the District would not be able to honor that request. Although Capt. Griffin has been and exemplary employee throughout his entire career with the DeWitt Fire District, there is no contractual agreement, District policy or past practice that would allow the District to make this payment legally. The resignation was accepted and the District Commissioners wish Capt. Griffin much success as Chief in the City of Oswego Fire Department.

Turnout Gear Replacement:

Chief Green presented 3 quotes for the replacement of 15 sets of turnout gear. First Out Rescue Equipment was lowest responsible responsive bidder for a total of \$26,625. The funds for this purchase will come from the Assistance to Firefighters Grant awarded in 2015. These sets will be distributed to 10 career and 5 volunteer members. A motion was made by Mr. Vander Molen and seconded by Mr. Diamond to place the order with First Out Rescue at a cost not to exceed \$26,625. All Commissioners present voting in the affirmative. Motion approved.

Controlled Substance Plan:

Chief Green presented an updated Controlled Substance Plan naming FF Valerie Flemming as Director of Medical Operations (DMO). A motion was made by Mr. Karoglanian and seconded by Mr. Diamond to approve the plan and authorize Chairman Bronstein to sign. Chief Green will obtain the remaining signatures. All Commissioners present voted in the affirmative. Motion approved.

LOSAP Award:

Mr. Schultz presented the 2016 Length of Service Award Program (LOSAP) report (Addendum “B”) indicating that there were 2 volunteers that earned the required 50 points to receive the \$700 contribution to their account. A motion was made by Mr. Karoglanian and seconded by Mr. Vander Molen to transfer \$1,400 from the forfeiture account to the accounts of David Steinberg and Jon Vanvalkenburg (\$700 each) with the administrators (AXA Advisors). All Commissioners present voting in the affirmative. Motion approved.

FASNY Cancer Resolution:

Mr. Schultz presented a Memorializing Resolution (Addendum “C”) regarding cancer coverage for volunteers covered under Volunteer Firefighters Benefit Law (VFBL) called Cancer Presumptive Bill (Assembly Bill A 711). The resolution states that the DeWitt Fire District supports the approval of this legislation and urges the state legislature and governor to adopt this bill into law. A motion was made by Mr. Diamond and seconded by Mr. Vander Molen to authorize Chairman Bronstein to sign the resolution. All Commissioners present voting in the affirmative. Resolution adopted.

Executive Session:

A motion was made by Mr. Vander Molen, seconded by Mr. Diamond to go into Executive Session to discuss a personnel matter. All Commissioners present voted in the affirmative. Motion approved at 6:45PM.

A motion was made by Mr. Vander Molen, seconded by Mr. Diamond, to return to the General Session. All Commissioners present voted in the affirmative. Motion approved at 8:09PM.

No business was conducted during the Executive Session.

Adjournment:

There being no further business, the motion to adjourn was made by Mr. Vander Molen and seconded by Mr. Diamond. All Commissioners present voted in the affirmative. Meeting adjourned at 8:10PM.

MEETING ATTENDANCE:

Commissioners: Bronstein (Chair), Diamond, Karoglanian, Vander Molen and Schultz (Secretary), Treasurer Pilon, Deputy Treasurer Resch, Chief Green, FF Pienkowski

Brian M. Schultz,
Secretary
February 28, 2017